

कोल इंडिया लिमिटेड

(महारत्न कंपनी)

(भारत सरकार का उपक्रम)

"कोल भवन"

प्रेमइज नं० 04, एमएआर प्लॉट नं० ए एफ-III

एक्शन एरिया 1ए, न्यू टाउन, राजारहट

कोलकाता 700-156-700-पश्चिम बंगाल

दूरभाष सं : 033 2324 6666 8888 2324

फैक्स सं : 033 2324 8000

वेबसाइट : www.coalindia.in



Coal India Limited

(A MAHARATNA COMPANY)

A Govt. of India Enterprise

"Coal Bhawan"

Premises No. 04, MAR Plot No. AF-III

Action Area-1A, New Town, Rajarhat

Kolkata-700156 (West Bengal)

Phone 033 2324 6666 / 2324 8888

Fax 033 2324 8000

Website- www.coalindia.in

(An ISO 9001:2015, ISO 14001:2015 and ISO 50001:2011 Certified Company)

Ref. No: CIL/C-5B/IR/073/455-67

Date: 19/09/2018

OFFICE ORDER

In terms of the provisions of Section 4(1) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013, Internal Complaints Committee comprising of following members is hereby constituted in respect of Coal India Limited (HQ) :-

- | | |
|---|--------------------------------|
| 1. Ms Ratnabali Shome (CM- Fin)- | Chairperson/Presiding Officer: |
| 2. Smt Sangeeta Goyal- CM(M&S) | Member |
| 3. Sri Chinmayanand Gupta- Sr Mgr (P/Appeal) | Member |
| 4. Dr (Mrs) Samita Paul Banerjee- MS(CIL) | Member |
| 5. Sri Hrishikesh- Dy Mgr (Legal) | Member |
| 6. One member from amongst NGO or associations committed to the cause of women or a person familiar with the issues relating to sexual harassment.* | |

*may be finalised by the Chairperson/ Presiding Officer along with the terms and conditions of such engagement.

The above members of the Internal Complaints Committee shall hold office till further orders in this regard or for a period of **three years** from the date of the order- whichever is earlier.

This issues with the approval of the Competent Authority.

(D. J. Nayak)

General Manager (MP & IR)

Distribution:-

1. All Committee Members
2. Director (Finance): Director (Sales & Marketing): Director (Technical) CIL
3. CVO-CIL
4. GM/ TS to Chairman. CIL
5. All HODs of CIL (HQ)
6. GM(System)-CIL- with a request to upload on CIL web site under Info bank /circulars.