

भारत कोकिंग कोल लिमिटेड

(एक मिनि रत्ना कंपनी)

(कोल इण्डिया लिमिटेड का एक अंग)

कोयला भवन, कोयला नगर, धनबाद 826005

कॉरपोरेट पहचान सं: U10101JH1972GOI000918



BHARAT COKING COAL LIMITED

(A Mini Ratna Company)

(A Subsidiary of Coal India Ltd.)

Koyla Bhawan, Koyla Nagar, Dhanbad 826005

CIN U10101JH1972GOI000918

Ref.No. BCCL/EE/Advisor(Sectt)/2021/01

Dated: 08.02.2021

**ENGAGEMENT OF ADVISOR (SECRETARIAL) IN BCCL**

Applications are invited from retired Secretarial Cadre Executives of CIL for engagement as Advisor (Secretarial) in BCCL on contractual basis for a fixed tenure of one year.

1.	No. of Posts	01 (One)
2.	Age Limit	Not more than 65 years during the Contract period.
2.	Benefits and Terms of Engagement	As per CIL's Policy for availing the services of Retired CMDs/ Directors/ Sr.Level Executives etc. as full time Advisors contained in Office Order No. CIL/C-5A(PC)/Advisor/08 dated 16.01.2012 and Amendments vide Office Memorandum No. CIL/C5A(PC)/ Advisor/2746 dated 17.03.2018 and Office Memorandum No. CIL/C5A(PC)/Advisors/284 dated 23.10.2019 available in CIL website.

Interested candidates may submit their resume in the prescribed format along with self-attested relevant testimonials including EIS No., last Grade/Post held, Superannuation Notice etc.

The application with relevant documents should reach the office of GM (EE), BCCL, Koyla Bhawan latest by 18.02.2021 by hand/Registered/Speed Post.

The following points may also be noted:

1. Applications received after the last date will not be entertained.
2. BCCL reserves the right to change the number of vacancies and cancel/restrict/modify/ alter the engagement process if required, without issuing any further notice or assigning any reason thereof.
3. BCCL reserves the right to shortlist the candidates for interview/selection process. No TA will be paid to any candidate for appearing in interview/selection process.
4. The applicants can download application format from BCCL website.

General Manager (EE)

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**APPLICATION FOR ENGAGEMENT AS ADVISOR (SECRETARIAL) IN BCCL**

1.	Ref. No. & Date of Notification : BCCL/EE/Advisor(Sectt)/2021/01 Dt. 04.02.2021	
2.	Name (in Block Letters)	
3.	CIL EIS No.	
4.	Date of Birth :	
5.	Date of Retirement :	
6.	Last Post/Grade Held :	
7.	Present Address with contact number and e-mail:	
8.	Permanent Address:	
9.	Qualification :	
10.	Previous post/Grade held	
	Place of posting	Post/Grade held
		Period of Posting
11.	Special Achievement, if any:	
12.	Any other relevant information:	

Recent  
passport size  
photograph

Signature  
Date:

List of Enclosures:

