

## **SOP for inclusion of new products of explosive manufacturers in CIL approved product list of Explosives and Accessories.**

### **Background:**

CIL is the largest consumer of commercial explosives in India. The procurement of explosives in CIL is done through a centralized tendering process for all the subsidiaries of CIL.

CIL maintains an approved product list of explosives as per specific requirement of mines of CIL. To participate in the tendering process of explosives, for the prospective bidders, it is a prerequisite to get their product included/enlisted in the CILs approved product list. In order to broaden its vendor base CIL allows manufacturers to include/enlist their products in CIL approved product list following specific guidelines. This SOP provides the guidelines for the inclusion of the new products of explosive manufacturers to CIL approved list.

### **Process of inclusion/enlistment:**

The process of inclusion/enlistment of new products will be as follows:

1. Only explosives products that are on CIL Approved product list shall be eligible for consideration for procurement.
2. Procurement of Explosives by Subsidiaries: In exception cases, if a Subsidiary has been permitted to procure Explosives directly, it shall procure only the items that are on CIL's Approved Product List.
3. For inclusion of their new products in CIL Approved product list, the explosives manufacturers shall apply to GM(Prod), CIL along with the notarized copies of below mentioned documents:

<b>Sl.no</b>	<b>List of Documents</b>
1	Name of the Company
2	(a) Address of office
	(b) Phone no
	(c) Fax no
	(d) Location of Factory/Plant with details manufacturing facility
	(e) Contact Person
3	Joint Test Report
4	Factory Layout with detail of plant & machinery approved by PESO
5	Land Deed Submitted
6	Name of the product applied/request for enlistment
7	License/Approval CCE/PESO submitted
8	Production capacity as per PESO/CCOE License
9	SSI/NSIC/ISO certificate

Sl.no	List of Documents
10	Certificate of Registration & Memorandum and Article of Association and Partnership Deed if partnership concern
11	Date of incorporation
12	Copy of GST Registration
13	Audited Balance sheet & P&L A/c for the last three years and Financial capability of the firm as Certified by Auditor of the firm
14	Copy of PAN no
15	Environment/Pollution Clearance submitted
16	Facility for Alternative Source of Power Supply (with documentary evidence)
17	Facility of transportation of explosives (with documentary proof)
18	Municipality Tax/Electric Bill/Rent Receipt
19	Plant & Machinery Testing facilities
20	Whether Facility of process check & Quality Control check for end product is available or not.
21	Whether Infrastructure Sufficient for targeted capacity.
22	Present Utilized Capacity.
23	List of Existing Customer if any for the product applied for and performance certificate by Customer
24	Present Credit facility with Bank(Banker's Certificate)
25	Sanctioned Credit Limit Certified by the banker.
26	Certificate from banker regarding regularity of repayment of loan and interest realization.
27	Whether Banker is ready to provide sufficient loan for the business for expansion of present project/starting of new project (Banker's Certificate)
28	Quality Assurance and Mining Personnel
29	Product Literature and Technical Data sheet of the product

4. After receipt of required documents as per the above list, the documents will be examined by Production Division, CIL and if found ok, a multi-disciplinary committee consisting of one executive each from Production Division, MM Division, Finance Division, CIL and Blasting Division, CMPDI shall constituted.
5. The committee/team constituted as above will inspect the explosives manufacturers' plant/factory and will verify the documents submitted by the manufacturers with that of the original ones.
6. The team will then submit the inspection report of the explosive plant /factory visit to GM (Production), CIL.
7. Based on the report/recommendations of the committee and if agreed by GM(Prod), CIL, a communication will be sent to the explosive manufacturers to contact HOD (Business Development), CMPDI for further field trial and testing. A copy of this communication will also be sent to CMPDI.
8. The manufacturer shall contact CMPDI and shall pay the requisite fee amount for test and trial of their products.

9. Upon receipt of request from GM (Blasting), CMPDI, GM (Prod), CIL will allot a suitable OC mine for Field-testing and trial blasting of new products. It will be the responsibility of Explosive manufacturers to make available the requisite quantity of new product at the trial-blasting site, free of cost.
10. After field test and trial of the new products, GM (Blasting), CMPDIL will submit the report to GM (Prod), CIL.
11. Based on the recommendation of CMPDI, the new product will be included/enlisted in Approved Product list of explosives with the approval of Competent Authority.