



**COAL INDIA LIMITED**  
**"COAL BHAWAN"**  
**10 NETAJI SUBHAS ROAD**  
**KOLKATA – 700001**

No. CIL/C-5A(PC)/LLTC/224

Date : 22.01.2013

**OFFICE MEMORANDUM**

Sub : **Booking under separate account head for expenses incurred against LTC/LLTC for Executives for the Block Year 2012-2015.**

In terms of CIL's Office Memorandum bearing No.CIL/C-5A(vi)/005/35/1210 Dated 2/7<sup>th</sup> May,2009, under para 9, where in it was mentioned that the benefits of LTC/LLTC given to the executives for which a percentage of 3.5% has been allocated as compulsory adjustable perks & allowance is to be reviewed on the basis of total expenditure incurred in a block of 4 years.

Accordingly, the expenses incurred against LTC/LLTC for the block year 2008 to 2011 was reviewed, and it was decided that the same percentage i.e 3.5% will continue to be allocated as compulsory adjustable perks & allowance for the next LTC/LLTC block year i.e 2012 to 2015.

All the expenses against LTC/LLTC for executives for the block year 2012 to 2015 will be booked through separate account heads captioned as below :

	<b>Account Code</b>	<b>Description</b>
1)	<b>001704</b> (Note 24 – P&L statement)	LTC - Executives
2)	<b>001705</b> (Note 24 – P&L statement)	LLTC - Executives

  
(M Nazar Afri)  
General Manager (P/PC) 22/1/13

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