

कोल इण्डिया लिमिटेड
(भारत सरकार का उपक्रम)
COAL INDIA LIMITED
(A Govt. of India Enterprise)
कोल भवन "COAL BHAWAN"
Premise No. 04, MAR, Plot No. AF-III
Action Area-1A, Newtown, Rajarhat
KOLKATA-700156 (WB)



एक महारतन कंपनी
A Maharatna Company

PERSONNEL DIVISION
POLICY CELL
CIN: L23109WB1973GOI028844
E-Mail: policycell.cil@coalindia.in
Tel: 033-7110 4271
Website: www.coalindia.in

(An ISO 9001:2015, ISO 14001:2015 & ISO 50001:2011 Certified Company)

संदर्भ सं: CIL/C5A (PC)/ED Posts/774

दिनांक: 24.09.2021

कार्यालय ज्ञापन

विषय: Amendments in the Job Specifications of Executive Director Posts

In reference to the Job specifications of ED posts communicated vide CIL OM No. CIL/C5A(PC)/ED Post/470 dated 17.08.2020, the Competent Authority of CIL has approved the following amendments for implementation with immediate effect:

- a. ED (Environment & Security) – renamed as ED (Environment)

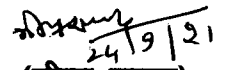
Item	Existing provision	Amended provision
Nomenclature	ED (Environment & Security)	ED (Environment)
Job allocation/ Role	<p>The incumbent would be responsible for jobs related to Environmental clearances and liaisoning with the MoEF for the entire gamut of activities related to Environment.</p> <p>The incumbent would also ensure/organize security to the assets & resources of CIL & its Subsidiaries. The incumbent would function as an interface between D(T), CIL and DTs of Subsidiary Companies/ various other authorities in Subsidiary/ Government for activities related to Security & Environment.</p> <p>Reports to Director (T), CIL.</p>	<p>The incumbent would be responsible for jobs related to Environmental clearances and liaisoning with the MoEF for the entire gamut of activities related to Environment. The incumbent would also function as an interface between D(T), CIL and DTs of Subsidiary Companies/ various other authorities in Subsidiary/ Government for activities related to Environment.</p> <p>Reports to Director (T), CIL.</p>
Minimum Qualification	<p>Degree in Mining Engineering or equivalent with 1st Class Mine Manager's Certificate of Competency (Coal).</p> <p>(or)</p> <p>M.Sc. in Environment Science.</p> <p>(or)</p> <p>M.Tech. in Environment Science.</p>	<p>B.Sc. (Tech)/ any Engineering degree with M.Sc. (Tech)/ M.E./ M.Tech. or equivalent in Environment Science/ Environment Engineering/ Environmental Science & Engineering or PG Diploma in Environment Science/ Environment Management.</p> <p>(or)</p> <p>Degree in Mining Engineering or equivalent with 1st Class Mine Manager's Certificate of Competency (Coal).</p>

Item	Existing provision	Amended provision
		Executives working in Environment department who came on horizontal transfer to the department will also be eligible for selection irrespective of the qualification.
Minimum Experience	2 years experience in E8 grade in Environment/ Security discipline.	2 years experience in E8 grade in Environment discipline. Executives who came on horizontal transfer to Environment department should have worked atleast 7 years in Environment department, out of which 2 years experience should be in E8 grade.

b. ED (Corporate Affairs) – renamed as ED (Corporate Affairs & Business Development)

Item	Existing provision	Amended provision
Nomenclature	ED (Corporate Affairs)	ED (Corporate Affairs & Business Development)
Job allocation/ Role	The incumbent would be responsible for jobs relating to Corporate Planning & Technical Services. Reports to Director (T), CIL.	The incumbent would be responsible for jobs relating to Diversification & Business Development. Reports to Director (T), CIL.

This is for information and compliance by all concerned.


24/9/21
(नीला प्रसाद)

महाप्रबंधक (का./ नीति)

ई-मेल के माध्यम से वितरण:

1. D(T)/ D(M)/ D (P&IR)/ D(F), CIL
2. CMD, BCCL/ CCL/ CMPDIL/ ECL/ MCL/ NCL/ SECL/ WCL
3. CVO, CIL
4. D(P), BCCL/ CCL/ ECL/ MCL/ NCL/ SECL/ WCL
5. D(T/CRD), CMPDIL
6. CVO, BCCL/ CCL/ CMPDIL/ ECL/ MCL/ NCL/ SECL/ WCL
7. ED (Co-ordination)/ (Corporate Affairs & Business Development), CIL
8. GM, NEC
9. Dy.GM (P/EE), CIL
10. Dy. GM(ICT), CMPDIL – with request to make necessary changes in HRMS.
11. HoD, CIL New Delhi Office
12. HoD, IICM
13. Mgr.(P/PC), CIL – for updation of HR Manual.