

# कोल इण्डिया लिमिटेड

(भारत सरकार का उपक्रम)

**COAL INDIA LIMITED**

(A Govt. of India Enterprise)

कोल भवन "COAL BHAWAN"

Premise No. 04, MAR, Plot No. AF-III

Action Area-1A, Newtown, Rajarhat

KOLKATA-700156 (WB)



एक महारत्न कंपनी

A Maharatna Company

**PERSONNEL DIVISION**

**POLICY CELL**

CIN: L23109WB1973GOI028844

E-Mail: policycell.cil@coalindia.in

Tel: 033-7110 4271

Website: www.coalindia.in

(An ISO 9001:2015, ISO 14001:2015 & ISO 50001:2011 Certified Company)

संदर्भ सं: CIL/C5A (PC)/ED Posts/511

दिनांक: 18.11.2020

## कार्यालय ज्ञापन

### विषय: Amendment in Job Specifications of Executive Director- E9 posts

The Committee of CIL FDs in their 244<sup>th</sup> meeting held on 17.11.2020 has approved the following amendments in Job Specifications of Executive Director- E9 posts earlier communicated vide Office Memorandum Nos. CIL/C5A (PC)/ED Post/470 dated 17.8.2020 & No. CIL/C5A (PC)/ED Post/ 489 dated 12.10.2020; for implementation with immediate effect.

ED Post	Item	Existing provision	Amended provision
ED (Materials & Contracts)	Minimum Experience	2 years' experience in E8 grade in Materials Management discipline/ Contract Management department.	2 years' experience in E8 grade in Materials Management discipline/ Contract Management department. However, during the last 5 years, the candidate should have minimum 2 years cumulative experience in various areas of Materials Management/ Contract Management.

This is for information and compliance by all concerned.

*Masud*  
18/11/2020  
For: महाप्रबंधक (का./ नीति)

### ई-मेल के माध्यम से वितरण:

1. D(T)/ D (P&IR)/ D (F)/ D(M), CIL
2. CMD, BCCL/ CCL/ CMPDIL/ ECL/ MCL/ NCL/ SECL/ WCL
3. CVO, CIL
4. D(P), BCCL/ CCL/ ECL/ MCL/ NCL/ SECL/ WCL
5. D(T/CRD), CMPDIL
6. CVO, BCCL/ CCL/ CMPDIL/ ECL/ MCL/ NCL/ SECL/ WCL
7. GM/TS to Chairman, CIL
8. GM(P/EE), CIL
9. GM, NEC
10. HoD, CIL NDLO
11. HoD, IICM
12. Dy.GM (System), CIL – with a request to upload the same in CIL website for information and compliance by all concerned.