

# कोल इण्डिया लिमिटेड

महारत्न कम्पनी  
(भारत सरकार का एक उपक्रम),  
"कोल भवन", कर्मिक विभाग, 2 तल,  
प्रेमिसेस न.04 एम.ए.आर., प्लट न.ए.एफ.111,  
आक्सन एरिआ-1ए, नियु टाउन, राजारहाट,  
कोलकाता-700156



# Coal India Limited

A Maharatna Company  
(A Govt. of India Enterprise)  
"COAL BHAWAN"  
PERSONNEL DIVISION, 2ND FLOOR,  
PREMISES NO.04 MAR, PLOT NO.AF-III,  
ACTION AREA-1A, NEW TOWN,  
RAJARHAT, KOLKATA - 700 156, W.B.  
CIN No.L23109WB1973GOI028844  
Email: [gmpers.cil@coalindia.in](mailto:gmpers.cil@coalindia.in)  
Phone : 033-71104228

Reference No.: CIL/C-5A(IV)/EE/ Advisor-Land&Forest./ B-1153

Date: 20.12.2021

## COAL INDIA LIMITED

### Notification for engagement of Advisor (Land and Forest) in CIL on contract basis as per CIL's policy for availing services of the retired CMDs/ Directors/ Sr. Level Executives, etc. as full time/ part time Advisors.

Coal India Limited (A Maharatna Company) invites application for engagement of one (01) full time Advisor (Land and Forest) from retired executives of Mining/Environment Discipline in E8/E9 grade from CIL and its subsidiaries, PSUs/autonomous organization of Central/State Government on contractual basis for a period of one(01) year (Extendable as per the requirement). VRS optees will not be considered.

The eligibility criteria, terms of engagement, pay and allowances, other benefits are mentioned below:

No. of posts	01 (One)
Maximum age limit for eligibility	Not more than 65 years during the contract period.
Educational qualification	<ul style="list-style-type: none"><li>• Practicing mining engineer with 1<sup>st</sup> class Mining(Coal) Managers Competency Certificate</li><li>OR</li><li>• B.Tech in Environment/ M.Sc in Environmental Science</li></ul>
Experience	A minimum of 10 years compounded experience in dealing with land or forestry clearance related assignments matters of which five years at Corporate Office of a coal mining CPSU/PSU is mandatory.
Nature of work	<ol style="list-style-type: none"><li>a) To provide advisory support on policy related matters to Land acquisition/ possession and matters of Forest Land for coal mining and allied activities.</li><li>b) To advice on strengthening and re-structuring the existing monitoring mechanisms for flagging of issues/critical areas related to land &amp; forest matters that may cause delay in completion of mining projects</li><li>c) Handholding to subsidiaries of CIL in expediting land acquisition and forestry clearance</li><li>d) Contributing in overcoming major constraints &amp; bottlenecks faced by land &amp; forest departments.</li><li>e) To support in providing suitable reply/opinion/comments n emergent matters related to land and forest including statutory/ legislative issues.</li><li>f) Capacity building of executives dealing with land and forest matter.</li><li>g) Other land &amp; forest related matters, as assigned by competent authority.</li></ol>

Remuneration  
and other  
Benefits

(i) Consolidated Monthly Compensation/ Honorarium

Grade of Retd. Executive	Compensation/ Honorarium (Rs./ month)
E-9	Rs. 1,20,000/-
E-8	Rs. 1,05,000/-

(ii) Conveyance charges: Company shall provide Conveyance for full time Advisors as per availability. However, where conveyance is not provided, they shall be eligible for 5% of consolidated pay per month as conveyance charges.

(iii) Accommodation facility: Suitable Company's accommodation shall be provided on availability. However, if company's accommodation is not available, a consolidated amount will be paid as under:

For X Class Cities	For Y Class Cities	For Z Class Cities
24% of Consolidated Pay per Month	16% of Consolidated Pay per Month	08% of Consolidated Pay per Month

(iv) Reimbursement for mobile telephone- reimbursement for the use of mobile telephone based on the actual bills or Rs. 750/- per month whichever is less.

(v) Medical – All executives of CIL covered under the post retiral medical benefits scheme will continue to govern by the said scheme. Those appointed who are not under the roll of CIL will be given the same coverage of benefit, if they are not covered under any post retiral medical scheme.

(vi) Leave- The Advisor shall be entitled for paid leave of 15 days in every six months spell in addition to the paid holidays in the establishment. The paid leave should be regulated as per the provision of earned leave applicable to executive cadre employee under CIL Executive Leave Rules'. However the paid leave admissible as above is not encashable. The accumulated leaves will stand lapsed on the expiry of each period of engagement of Advisor.

(vii) TA/DA and other boarding charges shall be payable as per entitlement applicable to the existing executive of equal grades whenever tours are undertaken for the jobs related to assignment.

Terms &  
Conditions

- The selected Advisor would be stationed at CIL Kolkata and will be reporting to Director (Tech), CIL.
- The engagement of Advisor shall be subject to Medical fitness to be certified by Company Medical Officer.
- Notice Period for termination of contract – one month's notice or consolidated compensation amount from either side.
- The Advisor will maintain all information/ documents/ materials gathered during the course of engagement in strict confidence. They will not copy or make notes of such information/ documents except in conjunction with the work for the Company. They will not divulge to anyone outside the Company or use any of the information/ documents/ materials gathered during the course of engagement for their own or anyone's benefit, either during or after the terms of

	<p>engagement with the Company. The aforesaid obligation shall also apply to proprietary/ confidential information/ documents of third parties received by them or the Company in the normal course of the engagement with the Company.</p> <p>The Advisor shall, while demitting the Office, handover all information/ documents/ materials (in soft/ hard format) under their possession, during the engagement period, to the concerned HOD.</p> <p>e) Vigilance/Departmental Clearance- The rules of promotion on the matter of vigilance/departmental/safety clearances shall hold good on the matter of appointments/engagements of retired officials of Coal India Ltd.</p> <p>Further, compliance to circular no. 07/05/21 dated 03.06.2021 of Central Vigilance Commission to be made regarding procedure for obtaining Vigilance clearance before engaging retired officials other than that of Coal India Limited.</p> <p>f) Tax- In case payment of GST is required, then the same shall be reimbursed on production of proof of such payment.</p> <p>g) Other terms and conditions will be as per CIL's policy in vogue.</p>
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The Application Forms can be download from CIL's website [www.coalindia.in](http://www.coalindia.in) under the caption "Career with CIL". Cutoff date for eligibility is 05/01/2022.

Interested candidates fulfilling the above criteria may submit their resume along with following (self-attested) documents:


1. Proof of age (Matriculation Certificate)
2. Superannuation notice
3. Certificates of qualification.
4. Details of Experience & Promotion.
5. Certificate of scale of pay

These documents along with duly filled in application format should reach the office of Chief Manager(Pers)/HOD(EE),CIL, Coal Bhawan, Action Area 1A, Newtown, Rajarhat, Kolkata, Pin-700156, West Bengal latest by **05/01/2022 by 3.00 PM by Registered Post/ Speed Post or through E mail on [gmpers.cil@coalindia.in](mailto:gmpers.cil@coalindia.in).**

**The applicant should super scribe "Application for the post of Advisor (Land and Forest)" on the envelope. In case of Application through E mail "Application for the post of Advisor (Land and Forest)" should be mentioned in the subject.**

Following important points may also be noted:

- i. Applications received after 05/01/2022, 3.00.PM in the office of Chief Manager(Pers)/HOD(EE),CIL, Coal Bhawan, Action Area 1A, Newtown, Rajarhat, Kolkata, will not be considered and the company will not be responsible for any postal delay/loss in transit in submission on application within specified time.
- ii. CIL reserves the right to change the number of vacancies and cancel/ restrict/modify/ alter the engagement process, if required, without issuing any further notice or assigning any reason thereof. Any modifications/ amendments, if any, in this notification will be given in CIL website only.
- iii. All correspondence with the candidates shall be made as per his address/email, given in the application. However, important information will also be available at CIL's website.
- iv. CIL reserves the right to shortlist candidates for personal talk for the selection of the post of Advisor (Land & Forest). No T.A will be paid to any candidate for appearing in personal talk.

  
 Chief Manager (P)/ HOD (EE)  
 Coal India Limited  
 20/12/21

Distribution:

- 1) Dir(Tech)/Dir(Mktg.)/Dir(P&IR)/Dir(Fin), CIL, Kolkata
- 2) CVO, CIL, Kolkata
- 3) Director(Personnel), WCL/ECL/CCL/MCL/NCL/BCCL/SECL
- 4) Director(T/P&D), CMPDIL, Ranchi
- 5) ED(Coordination)/ TS to Chariman, CIL, Kolkata
- 6) GM(CC/PR), CIL, Kolkata
- 7) GM(System)/ HOD(System): NCL/ECL/SECL/CCL/BCCL/WCL/MCL/CMPDIL-  
with a request for uploading the notification on their respective website
- 8) GM (System), CIL, Kolkata- with a request to upload on their official website.
- 9) General Manager/ HOD(P/EE)-  
NCL/ECL/SECL/CCL/BCCL/WCL/WCL/MCL/CMPDIL
- 10) Chief Manager(P)/ TS to Dir(P&IR), CIL, Kolkata
- 11) Chief Manager(Min)/ TS to Dir(Tech), CIL Kolkata
- 12) Chief Manager(P-EE) C5A(IV), EE Department, CIL, Kolkata
- 13) Deputy Manager(Secretarial) to Chairman, CIL, Kolkata
- 14) Deputy Manager(Secretarial) to Dir(Tech)/Dir(P&IR)/Dir(Fin)/Dir(Mktg.), CIL,  
Kolkata

**APPLICATION FORMAT**

**For the Post of Advisor (Land & Forest) in Coal India Limited**

1. Name ( in block letter):
2. EIS No. ( if retired from CIL):
3. Father's Name:
4. Present address for communication:
5. Contact No. a) Telephone:  
b) Mobile:
6. E-mail ID:
7. Permanent Address:
8. Caste (Gen/ SC/ST/OBC):
9. Date of Birth:
10. Date of Superannuation with Superannuation Notice No.:
11. Educational Qualification:

12. Experience:

(A) Ten(10) years compounded experience in dealing with land or forestry clearance related assignments matters of which five (05) years at Corporate Office of a coal mining CPSU/PSU (YES / NO):

(B) If Yes, details hereof:

S No	Period of work experience		Details of Posting (Designation, Place of posting)	Nature of work
	From	To		

13. Detail of employment before superannuation:

Name of Organisation/ Deptt.	Last Held	Post	Grade	Basic Pay with Grade Pay (where applicable)	Discipline	Period of last post held	Remark

14. Special Achievement (if any):

15. Details of any Vigilance/Departmental/Safety/Court/Police case (if pending):

16. Any Other Information relevant to the Post:

**Declaration**

I, \_\_\_\_\_ (Name), hereby certify that the details furnished by me in point no. 1 to point 16 are true to the best of my knowledge and belief.

**Signature of the Candidate with date**

List of Enclosures: