



Coal India Limited

(A Maharatna Company)

Administration (GS) Section,
Premises No. 04-MAR,
Plot No-AF-III, Action Area - 1A,
New Town, Rajarhat,
KOLKATA -700 156 (W.B)

E mail: gmadmn.cil@coalindia.in,

Tel: 033 2324 6621, Fax: 033 2324 6635

Corporate Identity No: L23109WB1973GOI028844

Ref. No. CIL/Admin./Accommodation/2021/ 1389

Date: 17th September, 2021

To,
ITC Hotel-Sonar,
1, JBS Haldane Avenue,
(Opp. Science City),
Kolkata – 700046

Sub: Empanelment of Star Hotel in Kolkata with Coal India Limited for the period from 01.01.2021 to 31.12.2022

Dear Sir,

We are pleased to accept your offer and convey empanelment of your hotel with Coal India Limited for the period from 01.01.2021 to 31.12.2022 as per quoted rates/tariff, amenities, terms and conditions which quoted below:

Type of rooms	Rates (In Rs.)		General Remarks
	Single	Double	
Executive Club	7,850/-	9,850/-	Rates are exclusive of taxes applicable under GST Laws.
The Towers	11,500/-	13,500/-	
Princess Suite	22,200/-	24,200/-	
Queens Suite	42,000/-	44,000/-	
Presidential Suite	63,000/-	65,000/-	

The services and other amenities to be provided by the Hotel are as under:

- Rates are inclusive of Buffet Breakfast and One major meal at the coffee shop. For Princess Suite and above rooms Food credit equivalent to buffet Dinner rate will be given.
- Coffee/tea maker in the rooms.
- Mineral water-two 500 ml. bottles in the room, per stay.
- "Fruits of the season" on request.
- Access to Fitness Centre and Swimming Pool.
- Daily Newspaper in the Tower and above rooms.
- High speed internet access in the Tower and above rooms.
- Airport facilitation on arrival and departure for the Tower and above rooms.
- Welcome drink on arrival for ITC One and above rooms.

Kindly ensure the following compliance at your end: -

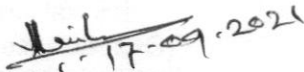
1. The bills for accommodation availed by the guest against requisition from Coal India Limited.
2. The bill for accommodation of guests against requisition with specific instruction are to be raised for settlement with CIL (HQ).

Contd. P-2

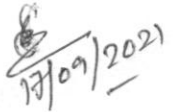
3. The bill bears the name, designation, place of posting and name of the subsidiary company of the executives/guests who availed booking against requisition.

Thanking you.

Yours faithfully,


17-09-2021
General Manager (Admin.)

Copy to: 1. All HoDs of CIL
2. GM (Finance), CIL


17/09/2021



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Ref. No. CIL/Admin./Accommodation/2021/ 1388

Date: 17th September, 2021

To,
Taj Bengal Kolkata,
34-B, Belvedere Road,
Alipore,
Kolkata – 700027

Sub: Empanelment of Star Hotel in Kolkata with Coal India Limited for the period from 01.01.2021 to 31.12.2022

Dear Sir,

We are pleased to accept your offer and convey empanelment of your hotel with Coal India Limited for the period from 01.01.2021 to 31.12.2022 as per quoted rates/tariff, amenities, terms and conditions which quoted below:

Type of rooms	Rates (In Rs.)		General Remarks
	Single	Double	
Deluxe	8550/-	10,050/-	Rates are exclusive of all applicable taxes and net non-commissionable.
Taj Club Room	16,000/-	17,500/-	
Premier Suite	19,000/-		
Luxury Suite	27,000/-		
Grand Luxury Suite	52,250/-		
Presidential Suite	65,000/-		

The services and other amenities to be provided by the Hotel are as under:

- Buffet breakfast at Cal-27 or a suitable venue.
- One major meal at Cal-27 per night stay (complimentary buffet or set meal).
- One-way airport transfer or transfer to Howrah station/Santragachi from hotel included with Taj Club and above rooms.
- 2 pieces of Laundry/Pressing per day for Taj Club and above rooms.
- Complimentary standard wi-fi for up to 4 devices.
- Complimentary 2 bottles of mineral water per room per night.
- Complimentary use of the Gymnasium, Steam, Sauna, Jacuzzi and Swimming Pool.

Kindly ensure the following compliance at your end: -

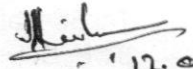
1. The bills for accommodation availed by the guest against requisition from Coal India Limited.
2. The bill for accommodation of guests against requisition with specific instruction are to be raised for settlement with CIL (HQ).

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3. The bill bears the name, designation, place of posting and name of the subsidiary company of the executives/guests who availed booking against requisition.

Thanking you.

Yours faithfully,



General Manager (Admin.)

17/09/2021

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2. GM (Finance), CIL