



A Maharatna Company
COAL BHAWAN

PREMISES NO. 04 MAR, PLOT NO. AF-III, **Coal India Limited**
ACTION AREA-1A, NEW TOWN, RAJARHAT
KOLKATA- 700156 TEL: (033) 71104157
FAX : (033) 2324-6635 (Holiday Home)
Phone no. (033) 71104157 (Holiday Home)
Email.- cil.holidayhome@gmail.com

Ref. No. CIL/GS/HH/2019/46

Dated :- 16.12.2019

C I R C U L A R

Further to this office circular no. CIL/GS/HH/2019/45 dated 09.10.19 the present updated status of different Holiday Homes maintained by Coal India Ltd. is as under:

| Phone/Fax No./Email | Name of the Holiday Home | No of Rooms | Room Charges per day/room | Period of contract |
|---|---|-------------|---------------------------|-----------------------------|
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| Tel No. 01991-232100/232111 Fax – 01991-233044 Email : subashhotelskatra@yahoo.com | <u>KATRA</u> Hotel Subhas International Bangana Road, Katra- 182 301 Jammu & Kashmir | 2(AC) | Rs.150/- | 15.10.2019 to 14.10.2020 |
| Tel. 06752-231307/347 Fax. No. 06752- 231348 Email : puri@hotelasianinn.in | <u>PURI</u> Hotel Asian Inn Beach Resort, New Marine Drive Road, Baliapanda, Swarga Dwar. Puri-752001, Orissa | 5(AC) | Rs.150/- | 16.12.2019 to 16.03.2020 |
| | | | | |
| Tel.No. 9358189263, Telefax :-01334-240942, E-mail: ganges_rivera@yahoo.com | <u>HARDWAR</u> Hotel Ganges Rivera, Delhi Bypass Road, Near Viswakarma Ghat, P.O. Kankhal, Hardwar. Haridwar(U.K)-249408 | 2 (AC) | Rs.150/- | 01.09.2019 to 31.08.2020 |

Employees desirous of availing the facility should observe the following procedure: -

All employees of CIL & it's Subsidiary Companies are entitled for availing Holiday Homes.

Contd....2.

1. Application should be made in prescribed formats along with the declaration detailing family members as per Annexure I & II already circulated.
2. Application should be forwarded through the Controlling Officer of the respective employees.
3. It should be accompanied by a "Demand Draft" drawn in favour of Coal India Limited payable at Kolkata for the full amount. For CIL (HQ) employees, CBS (Core Banking Service) cheque will also be accepted.
4. Complete application with contact number should be sent to HOD(Admn), CIL, Coal Bhawan, Premises no 04 MAR Plot no. AF-III, Action Area-1A, New Town, Rajarhat, Kolkata – 700156. Applicant should mention his/her Phone, Email I.D and FAX No. in the application for early and prompt communication of Holiday Home Booking.
5. Cancellation will be permitted at least 15 days before commencement of the booking period..

It may please be noted that:

- One employee may book for a maximum period of 4 (Four) days in one Holiday Home.
- Only one room is allotted to an employee and once in a year for a particular place.
- Booking may be done in advance to avoid inconvenience.
- The booking is not transferable. Transfer of booking to outsider will be treated as misconduct as per rule.
- Employees are requested to give their mobile phone No/Contact number in the application and email ID.
- Allottee should carry Photo identity, the copy of which may be preserved by the Hotel.
- **Employees who have superannuated are also entitled to avail the facility of holiday home.**

Sd/
GM (Admn) ,CIL


Distribution:

1. The GM (MP&IR/Welfare), CIL, Kolkata.
2. The GM (Welfare), ECL, Sanctoria/BCCL, Dhanbad /CCL, Ranchi,
3. The GM (Welfare), NCL, Singrauli/ SECL, Bilaspur /WCL, Nagpur,
4. The GM (Welfare), MCL
5. The GM (P), CMPDIL, Ranchi, / The GM, NEC, Margherita, Assam,
6. The General Manager, CIL Centralised Coal Cadre Cell, Gondwana Place, Kanke Road, Ranchi.
7. The General Manager (S&M), CIL, 15, Park Street, Kol-16

} With a request
for wide circulations.

Copy to:

1. CGM/TS to Chairman, CIL
2. GM (Telcom), CIL, Kolkata with a request to up load the same at CIL's website for wide circulation.


+ GM (Admn), CIL. 18/12/19.

