

# Coal India Limited

(A Govt. of India Enterprise)

10, NETAJI SUBHAS ROAD  
KOLKATA 700 001 (WB)  
CIN.L23109WB1973GOI028844  
Website: www.coalindia.in



A Maharatna Company

# कोल इण्डिया लिमिटेड

(भारत सरकार का उपक्रम)

10, नेताजी सुभाष रोड  
कोलकाता 700001 (प.ब.)  
सी.आई.एन ; L23109WB1973GOI028844  
वेब साइट : www.coalindia.in

संदर्भ संख्या / Ref. No. CIL: १६८: १९ - 2202: 2015 | 2333

तिथि / Date: 24.02.2015

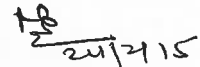
## CIRCULAR

During verification of a complaint regarding recruitment of different categories of posts in one of the subsidiaries of Coal India Limited, it was observed that the candidate applied for post online and hard copy of the downloaded application had been sent to competent authority well before last date of receipt of application. However, the hard copy of the application submitted by the candidate had been out-rightly rejected merely on the ground that the application was sent through ordinary post. It may be appreciated that in case of online filling, application has already been filed and post hard copy is mere authentication of the information provided in online application.

The mode of communication mentioned in the advertisement is meant to ensure that application is received within time or there is proper record of receipt of same, but application received by any other mode should also be accepted if it is received within time. Merely because application is sent by any other mode of communication, it cannot be a ground for rejection of application if it is received within time.

Henceforth, if any mode of receipt of the communication (say Speed Post or Registered Post) is to be mentioned in the advertisement, it should be indicated that "The application/ hard copy of application may be submitted preferably by Speed Post/Registered Post."

This will come in to force with immediate effect and this issues with the approval of the competent authority.

  
(Manoj Kumar)  
Chief Vigilance Officer,  
Coal India Ltd.

### Distribution

1. Director (P&IR), Coal India Limited for information
2. Director (Per), BCCL/CCL/CMPDI/ECL/MCL/NCL/SECL/WCL
3. CGM/GM (MP &IR), BCCL/CCL/CMPDI/ECL/MCL/NCL/SECL/WCL
4. All CVOs.
5. Office Copy/ Circular file