



Coal India Limited

A Maharatna Company

COAL BHAWAN
PREMISES NO. 04 MAR, PLOT NO. AF-III,
ACTION AREA-1A, NEW TOWN, RAJARHAT
KOLKATA- 700156 TEL: (033) 23246621
FAX : (033) 2324-6635 (Holiday Home)
Phone no. 03371104157
Email- cil.holydayhome@gmail.com

Ref. No. CIL/GS/HH/2018/ 41

Dated :- 1.5.2018

C I R C U L A R

Further to this office circular no. CIL/GS/HH/2017/40 dated 7.9.2017 the present updated status of different Holiday Homes maintained by Coal India Ltd is as under:

Phone/Fax No.	Name of the Holiday Home	No of Rooms	Room Charges per day/room	Period of contract
Tel. No. 01902-250323/ -250424	<u>MANALI</u> HOTEL LORD'S REGENCY Left Bank, New Manali –175131 Kulu, Himachal Pradesh	2 (Non-AC)	Rs.150/-	01.07.2017 to 30.06.2018
Tel. No. 8100917140 Email:Indranil.saha@sterlingholidays.com	<u>GOA</u> M/s Club Estadia Sterling Holiday Resorts Limited. PDA Colony Alp porovim. Goa- 403521	2(AC)	Rs.200/-	1.5.18 to 30.4.19
Tel No.01991-232100/232111 Fax - 01991-233044	<u>KATRA</u> Hotel Subhas International Bangana Road, Katra- 182 301 Jammu & Kashmir	2(AC)	Rs.150/-	01.05.2017 to 30.04.2018
Tel.No. 03220 – 266691/266642	<u>NEW DIGHA</u> Hotel Kanchan International, New Digha, Mini Holiday Sector, Purba Midnapur, W.B	4 (AC)	Rs.150/-	01.06.2017 to 31.05.2018
Tel. 06752-231307/347 Fax. No. 06752- 231348	<u>PURI</u> Hotel Asian Inn Beach Resort, New Marine Drive Road, Baliapanda, Swarga Dwar. Puri-01, Orissa	5(AC)	Rs.150/-	01.08.2017 to 31.07.2018
Tel.No.0145-2425519/ 2623859/2628591 09414005004 Email: reservation@ajmerhotelembassy.com	<u>AJMER</u> Hotel Embassy, Opp : City Power House, Jaipur Road, Ajmer – 305001 Rajasthan.	2 (AC)	Rs.150/-	18.08.2016 to 17.08.2017
Tel.No. 01334-240940, 240941, Telefax :-01334-240942, E-mail: reservations@hotelgangesrivera.com	<u>HARDWAR</u> Hotel Ganges Rivera, Delhi Bypass Road, Near Viswakarma Ghat, P.O. Kankhal, Hardwar. Haridwar(U.K)-249408	2 (AC)	Rs.150/-	01.09.2017 to 31.08.2018

Employees desirous of availing the facility should observe the following procedure: -

All employees of CIL & it's Subsidiary Companies are entitled for availing Holiday Homes.

Contd....2.

1. Application should be made in prescribed formats along with the declaration detailing family members as per Annexure I & II already circulated.
2. Application should be forwarded through the Controlling Officer of the respective employees.
3. It should be accompanied by a "Demand Draft" drawn in favour of Coal India Limited payable at Kolkata for the full amount. For CIL (HQ) employees, CBS (Core Banking Service) cheque will also be accepted.
4. Complete application with contact number should be sent to HOD(Admn), CIL, Coal Bhawan, Premises no 04 MAR Plot no. AF-III, Action Area-1A, New Town, Rajarhat, Kolkata – 700156. Applicant should mention his/her Phone, Email I.D and FAX No. in the application for early and prompt communication of Holiday Home Booking.
5. Cancellation will be permitted at least 15 days before commencement of the booking period..

It may please be noted that:

- One employee may book for a maximum period of 4 (Four) days in one Holiday Home.
- Only one room is allotted to an employee and once in a year for a particular place.
- Booking may be done in advance to avoid inconvenience.
- The booking is not transferable. Transfer of booking to outsider will be treated as misconduct as per rule.
- Employees are requested to give their mobile phone No/Contact number in the application.
- Allottee should carry Photo identity, the copy of which may be preserved by the Hotel.
- **Employees who have superannuated are also entitled to avail the facility of holiday home except Digha and Puri.**

Sd/
(ANIL KARMAKAR)
GM (Admn) ,CIL

Distribution:

1. The GM (MP&IR/Welfare), CIL, Kolkata.
2. The GM (Welfare), ECL, Sanctoria/BCCL, Dhanbad /CCL, Ranchi,
3. The GM (Welfare), NCL, Singrauli/ SECL, Bilaspur /WCL, Nagpur,
4. The GM (Welfare), MCL
5. The GM (P), CMPDIL, Ranchi, / The GM, NEC, Margherita, Assam,
6. The General Manager, CIL Centralised Coal Cadre Cell, Gondwana Place, Kanke Road, Ranchi.
7. The General Manager (S&M), CIL, 15, Park Street, Kol-16

With a request
for wide circulations.

Copy to:

1. CGM/TS to Chairman, CIL
2. GM (Telcom), CIL, Kolkata with a request to up load the same at CIL's website for wide circulation (CD enclosed).

Sd/
(Anil Karmakar)
GM (Admn) ,CIL.