



Coal India Limited

A Maharatna Company

COAL BHAWAN

PREMISES NO. 04 MAR, PLOT NO. AF-III,
ACTION AREA-1A, NEW TOWN, RAJARHAT

KOLKATA- 700156 TEL: (033) 23246621

FAX : (033) 2324-6635 (Holiday Home)

Phone no. 3371104157 Mobile no: 9674859899

Ref. No. CIL/GS/HH/2016/ 34

Dated 20.8.2016

C I R C U L A R

Further to this office circular no. CIL/GS/HH/2016/33 dated 1.8.2016 the present updated status of different Holiday Homes maintained by Coal India Ltd is as under:

Phone/Fax No.	Name of the Holiday Home	No of Rooms	Room Charges per day/room	Period of contract
Tel. No. 01902-250323/ -250424	<u>MANALI</u> HOTEL LORD'S REGENCY Left Bank, New Manali – 175131 Kulu, Himachal Pradesh	2 (Non-AC)	Rs.150/-	01.06.2016 to 31.05.2017
Tel. No. 0832- 2228305/8405/4412 Fax. No. 0832-2223231	<u>GOA</u> Hotel Manvin's Municipal Gardens/ Church Square, Panjim, Goa	2(AC)	Rs.200/-	16.11.15 To 15.11.2016
Tel No.01991-232100/ 232111 Fax - 01991-233044	<u>KATRA</u> Hotel Subhas International Bangana Road, Katra- 182 301 Jammu & Kashmir	2(AC)	Rs.150/-	01.05.2016 to 30.04.2017
Tel No. 3542254049 Email :- hermitageresortdj.com	<u>Darjeeling</u> Hotel Hermitage Mall Road, Beside Raj Bhavan, Darjeeling- 734101	4(Deluxe)	Rs. 150/-	01.07.2016 to 30.06.2017
Tel.No. 03220 – 266691/ 266642	<u>NEW DIGHA</u> Hotel Kanchan International, New Digha, Mini Holiday Sector, PurbaMidnapur, W.B	4 (AC)	Rs.150/-	01.04.2016 to 31.03.2017
Tel. 06752-231307/347 Fax. No. 06752- 231348	<u>PURI</u> Hotel Asian Inn Beach Resort, New Marine Drive Road, Baliapanda, Swarga Dwar. Puri-01, Orissa	5(AC)	Rs.150/-	01.08.2016 to 31.07.2017
Tel.No.0145-2425519/ 2623859/2628591 09414005004 Email: reservation@ajmerhoteleb assy.com	<u>AJMER</u> Hotel Embassy, Opp : City Power House, Jaipur Road, Ajmer – 305001 Rajasthan.	2 (AC)	Rs.150/-	18.08.2016 to 17.08.2017

Tel.No. 01334-240940, 240941, Telefax :-01334-240942, E-mail :- reservations@hotelgangesri vera.com	<p style="text-align: center;"><u>HARDWAR</u></p> Hotel Ganges Rivera, Delhi Bypass Road, Near Viswakarma Ghat, P.O. Kankhal, Haridwar(U.K)-249408	2 (AC)	Rs. 150/-	01.09.2016 to 31.08.2017
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Employees desirous of availing the facility should observe the following procedure: -

All employees of CIL & its Subsidiary Companies are entitled for availing Holiday Homes.

1. Application should be made in prescribed formats along with the declaration detailing family members as per Annexure I & II already circulated.
2. Application should be forwarded through the Controlling Officer of the respective employees.
3. It should be accompanied by a "Demand Draft" drawn in favour of Coal India Limited payable at Kolkata for the full amount. For CIL (HQ) employees, CBS (Core Banking Service) cheque will also be accepted.
4. Complete application with contact number should be sent to GM(Admn), CIL, 10, Netaji Subhas Road, Kolkata – 700 001. Applicant should mention his/her Phone, Email I.D and FAX No. in the application for early and prompt communication of Holiday Home Booking.
5. Cancellation will be permitted at least 15 days before commencement of the booking period..

It may please be noted that:

- One employee may book for a maximum period of 4 (Four) days in one Holiday Home.
- Only one room is allotted to an employee and once in a year for a particular place.
- Booking may be done in advance to avoid inconvenience.
- The booking is not transferable. Transfer of booking to outsider will be treated as misconduct as per rule.
- Employees are requested to give their mobile phone No/Contact number in the application.
- Allottee should carry Photo identity, the copy of which may be preserved by the Hotel.
- **Employees who have superannuated are also entitled to avail the facility of holiday home except Digha and Puri.**

Sd/
 (ANIL KARMAKAR)
 HOD (Admn) ,CIL

Distribution:

1. The GM (MP&IR/Welfare), CIL, Kolkata.
2. The GM (Welfare), ECL, Sanctoria/BCCL, Dhanbad /CCL, Ranchi,
3. The GM (Welfare), NCL, Singrauli/ SECL, Bilaspur /WCL, Nagpur,
4. The GM (Welfare), MCL
5. The GM (P), CMPDIL, Ranchi, / The GM, NEC, Margherita, Assam,
6. The General Manager, CIL Centralised Coal Cadre Cell, Gondwana Place, Kanke Road, Ranchi.
7. The General Manager (S&M), CIL, 15, Park Street, Kol-16

} With a request
 for wide circulations.

Copy to:

1. CGM/TS to Chairman, CIL
2. GM (Telcom), CIL, Kolkata with a request to up load the same at CIL's website for wide circulation (CD enclosed).

Sd/
 (Anil Karmakar)
 HOD (Admn) ,CIL.