



Coal India Limited

A Maharatna Company

10, Netaji Subhas Road, Kolkata - 700001 (W.B)

Corporate Identity No.L23109WB1973GOI028844

PHONE: 033-2248 8099, FAX : 033-243 5316

WEBSITE: www.coalindia.co.in

Ref. No. CIL/GS/HH/2015/22

Dated 02.05.2015

C I R C U L A R

Further to this office circular no. CIL/GS/HH/2015/18,dated 21.04.2015 the present updated status of different Holiday Homes maintained by Coal India Ltd is as under:

Phone/Fax No.	Name of the Holiday Home	No of Rooms	Room Charges per day/room	Period of contract
01902-250323/ -250424	<u>MANALI</u> HOTEL LORD'S REGENCY Left Bank, New Manali – 175131 Kulu, Himachal Pradesh	2 (Non-AC)	Rs.150/-	01.06.2015 to 31.05.2016
Tel. No. 0832- 2228305/8405/4412 Fax. No. 0832-2223231	<u>GOA</u> Hotel Manvin's Municipal Gardens/ Church Square, Panjim, Goa	2(AC)	Rs.200/-	16.11.14 To 15.11.2015
Tel No.01991-232100/ 232111 Fax - 01991-233044	<u>KATRA</u> Hotel Subhas International Bangana Road, Katra- 182 301 Jammu & Kashmir	2(AC)	Rs.150/-	01.05.2015 to 30.04.2016
Tel No. Fax -	<u>NAINITAL</u> xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxxxxxx
Tel.No. 03220 – 266691/ 266642	<u>NEW DIGHA</u> Hotel Kanchan International, New Digha,Mini Holiday Sector, PurbaMidnapur,W.B	4 (A.C)	Rs.150/-	01.04.2015 to 31.03.2016
Tel. 06752-231307/347 Fax. No. 06752- 231348	<u>PURI</u> Hotel Asian Inn Beach Resort, New Marine Drive Road, Baliapanda, Swarga Dwar. Puri-01, Orissa	5(AC)	Rs.150/-	16.06.2014 to 15.06.2015

<p>Tel.No.0145-2425519/ 2623859/2628591 09414005004</p> <p>Email: reservation@ajmerhotel embassy.com</p>	<p><u>AJMER</u></p> <p>Hotel Embassy, Opp : City Power House, Jaipur Road, Ajmer – 305001 Rajasthan.</p>	<p>2 (AC)</p>	<p>Rs.150/-</p>	<p>16.07.2014 to 15.07.2015</p>
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Employees desirous of availing the facility should observe the following procedure: -

All employees of CIL & its Subsidiary Companies are entitled for availing Holiday Homes.

1. Application should be made in prescribed formats along with the declaration detailing family members as per Annexure I & II already circulated.
2. Application should be forwarded through the Controlling Officer of the respective employees.
3. It should be accompanied by a "Demand Draft" drawn in favour of Coal India Limited payable at Kolkata for the full amount. For CIL (HQ) employees, CBS (Core Banking Service) cheque will also be accepted.
4. Complete application with contact number should be sent to GM(Admn), CIL, 10, NetajiSubhas Road, Kolkata – 700 001. Applicant should mention his/her Phone, Email I.D and FAX No. in the application for early and prompt communication of Holiday Home Booking.

It may please be noted that:

- One employee may book for a maximum period of 4 (Four) days in one Holiday Home. Only one room is allotted to an employee and once in a year for a particular place.
- Booking may be done in advance to avoid inconvenience.
- The booking is not transferable. Transfer of booking to outsider will be treated as misconduct as per rule.
- Employees are requested to give their mobile phone No/Contact number in the application.
- **Allottee should carry Photo identity, the copy of which may be preserved by the Hotel.**

Sd/
(V.G.Pratapam)
G.M (Admn) ,CIL

Distribution:

1. The GM (MP&IR/Welfare), CIL, Kolkata.
2. The GM (Welfare), ECL, Sanctoria/BCCL, Dhanbad /CCL, Ranchi,
3. The GM (Welfare), NCL, Singrauli/ SECL, Bilaspur /WCL, Nagpur,
4. The GM (P), CMPDIL, Ranchi, / The GM, NEC, Margherita, Assam,
5. The General Manager, CIL Centralised Coal Cadre Cell, Gondwana Place, Kanke Road, Ranchi.
6. The General Manager (S&M), CIL, 15, Park Street, Kol-16

With a request
for wide circulations.

Copy to:

1. CGM/TS to Chairman, CIL
2. GM (Telcom), CIL, Kolkata with a request to up load the same at CIL's website for wide circulation (CD enclosed).

Sd/
(V.G.Pratapam)
G.M (Admn)