

कोल इंडिया लिमिटेड

(महारातन कंपनी)
(भारत सरकार का उपक्रम)
"कोल भवन"

प्रेमइज नं. 04, एमएआर प्लॉट नं. ए एफ-III

एक्शन एरिया 1ए, न्यू टाउन, राजारहत
कोलकाता-700156 (पश्चिम बंगाल)

सीआईएन: L23109WB1973GOI028844

टूरभाष सं : 033 2324 6536

फैक्स सं : 033 2324 6527

वेबसाइट : www.coalindia.in



Coal India Limited

(A MAHARATNA COMPANY)
A Govt. of India Enterprise

"Coal Bhawan"

Premises No. 04, MAR Plot No. AF-III

Action Area-1A, New Town, Rajarhat

Kolkata-700156 (West Bengal)

CIN: L23109WB1973GOI028844

Phone: 033 2324 6536

Fax: 033 2324 6527

Website- www.coalindia.in

(An ISO 9001:2015, ISO 14001:2015 and ISO 50001:2011 Certified Company)

संदर्भ: CIL/C-5A/AW/Holidays/2021/515

दिनांक: 21.12.2020

कार्यालय आदेश/Office Order

The office of Coal India Limited at Kolkata will observe the following holidays during the calendar year 2021.

S.No.	Holiday	Date	Day of week
1	Republic Day	26 January 2021	Tuesday
2	Saraswati Puja/Basant Panchmi	16 February 2021	Tuesday
3	Holi	29 March 2021	Monday
4	Good Friday	2 April 2021	Friday
5	Birth day of Dr.B.R.Ambedkar	14 April 2021	Wednesday
6	Bengali New Year's day	15 April 2021	Thursday
7	Id-ul-Fitr*	14 May 2021	Friday
8	Mahalaya	6 October 2021	Wednesday
9	Durgapuja Saptmi	12 October 2021	Tuesday
10	Durgapuja Astami	13 October 2021	Wednesday
11	Durgapuja Nabami	14 October 2021	Thursday
12	Durgapuja Dasami/Dusshera	15 October 2021	Friday
13	Lakshmi Puja	20 October 2021	Wednesday
14	Diwali (Deepavali)/Kali Puja	4 November 2021	Thursday
15	Chhat Puja/Pratihar Sashthi/Surya Shashthi	10 November 2021	Wednesday
16	Birth Day of Guru Nanak	19 November 2021	Friday

*Subject to change depending upon appearance of moon

Independence Day (15th August 2021) and Mahatma Gandhi's Birthday (2nd October 2021) are falling on Sunday and Saturday respectively during the year 2021. CIL (HQ) is closed on Saturday and Sunday. Hence, not included in the above list. However, they shall be observed at CIL (HQ).

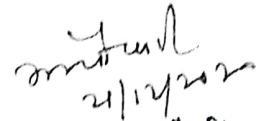
Total 16 (sixteen) Paid Holidays + any 2 (two) Restricted Holidays

In addition to the above, each employee may be allowed to avail any two of the restricted Holidays as mentioned overleaf with prior approval of the respective sanctioning authority.

Handwritten signature and date: 21/12/20

List of Restricted Holiday to be observed in CIL HQ during 2021 (Any TWO)			
S.No.	Restricted Holiday	Date	Day of week
1	New Year's Day	1 January 2021	Friday
2	Birthday of Swami Vivekanand	12 January 2021	Tuesday
3	Lohri	13 January 2021	Wednesday
4	Makar Sankranti/Magha/Bihu/Pongal	14 January 2021	Thursday
5	Guru Gobind Singh's Birthday	20 January 2021	Wednesday
6	Maha Shivratri	11 March 2021	Thursday
7	Chaitra Sukladi/Gudi Padava/ Ugadi/Cheti Chand/Vaisakhi/Vishu	13 April 2021	Tuesday
8	Budha Purnima	26 May 2021	Wednesday
9	Rath Yatra	12 July 2021	Monday
10	Id-ul-Zuha (Bakrid)	21 July 2021	Wednesday
11	Muharram	19 August 2021	Thursday
12	Janmashtami	30 August 2021	Monday
13	Vinayaka Chaturthi/Ganesh Chaturthi	10 September 2021	Friday
14	Milad-un-Nabi or Id-e-Milad (Birthday of Prophet Mohammad)/ Fatcha-Dwaz-Daham	19 October 2021	Tuesday
15	Gowardhan Puja	5 November 2021	Friday
16	Guru Teg Bahadur's Martyrdom Day	24 November 2021	Wednesday
17	Christmas Eve	24 December 2021	Friday

This issues with the approval of the Competent Authority.



(अजय कुमार चौधरी)

महाप्रबन्धक (श्रम.श. एवं औ.सं.)

वितरण (By email):

- 1) Chief Vigilance Officer, CIL (HQ) Kolkata
- 2) GM/TS to Chairman, CIL (HQ) Kolkata
- 3) TS to Director (P&IR)/Director (F)/Director (M), CIL (HQ) Kolkata
- 4) All Departmental / Divisional / Wing heads, CIL (HQ) Kolkata
- 5) General Manager (System), CIL (HQ) Kolkata- with a request to upload the list on CIL's website.
- 6) GM, CIL Delhi
- 7) Regional Sales Office, Mumbai/Chennai/Delhi
- 8) General Secretary, CMO/S/ CMALEU Kolkata

For kind information to:

- 1) Director (Personnel), ECL, BCCL, CCL, MCL, NCL, WCL, SECL
- 2) Director (technical), CMPDIL
- 3) General Manager, NEC Margherita