

कोल इण्डिया लिमिटेड

(भारत सरकार का उपक्रम)

COAL INDIA LIMITED

(A Govt. of India Enterprise)

कोल भवन "COAL BHAWAN"

PREMISES NO: 04, MAR, PLOT NO: AF-III

ACTION AREA-1A, NEW TOWN, RAJHARHAT

KOLKATA-700156 (WB)



महारत कंपनी

A Maharatna Company

PERSONNEL DIVISION
POLICY CELL

E-MAIL: policycell.cil@coalindia.in

TEL: 033-7110 4271

FAX: 033-2324 4140

WEBSITE: www.coalindia.in

CIN:L23109WB1973GOI028844

(An ISO 9001:2015, ISO 14001:2015 & ISO 50001:2011 Certified Company)

संदर्भ स: CIL/C5A (PC)/ 485

दिनांक: 05.10.2020

सेवा मे,

निदेशक (कार्मिक)

ईसीएल/ बीसीसीएल/ सीसीएल/ एसईसीएल/ एनसीएल/ एमसीएल/ डबल्यूसीएल
निर्देशक (टी/ सी आर डी), सीएमपीडीआई

Sub: Mid-Year Performance Feedback under PMS for FY 2020-21

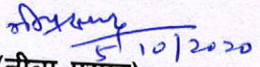
Dear Sir,

As per PMS Schedule for the FY 2020-21, Performance Feedback is to be given by all the executives and their Reporting Authorities during the period from 01st October, 2020 to 31st October 2020. Giving Feedback on Performance and Personal Qualities is an important process in the PMS for Performance Improvement and Personal Development. The online system has already been made active for the above to enable the process.

All the executives and the Reporting Authorities may kindly be advised to hold Feedback Sessions in person, and record the outcomes in the online system. The feedback as far as possible should be based on data, critical incidents/events and observations of behaviour etc. to ensure quality.

Personnel Executives and the Nodal Officers may also be advised to facilitate the process and ensure that all executives complete the feedback process timely.

भवदीया


(नीला प्रसाद)

महाप्रबंधक (कार्मिक/नीति)

प्रतिलिपि: (ई-मेल द्वारा)

1. The Director (P&IR), CIL- For kind information
2. The GM/TS to Chairman, CIL
3. GM/ HOD (P/EE), CIL/Subsidiaries
5. GM (ICT), CMPDIL: to facilitate smooth functioning of the process.
6. GM (System), CIL: to please upload in CIL website under the head "Info Bank/ Circulars/ PMS"
7. GM, NEC, Margherita
8. GM, NDLO