

कोल इण्डिया लिमिटेड

(भारत सरकार का एक उपक्रम)
भर्ती विभाग

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एक महारत्न कंपनी
A Maharatna Company

COAL INDIA LIMITED

(A Govt of India Undertaking)
RECRUITMENT DEPARTMENT

Coal Bhawan Premise No.4 MAR, Plot No AF-III
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(एक आई एस ओ:9001:2015, आई एस ओ:14001:2015 एवं आई एस ओ:50001:2011 प्रमाणित कंपनी)

संदर्भ सं: CIL:RECTT:Work Order:M/s EdCIL:CBT-2022:4131

दिनांक: 09-Jun-2022

SPEED POST

To,
M/s EdCIL (India) Limited
EdCIL House,
18-A, Sector-16A, Noida,
Uttar Pradesh, PIN-201301

Attn: Shri U Gaikwad, GM (OTAS), EdCIL

Dear Sir,

Sub: Work Order for Designing & Development of Application Registration Portal, integration of payment gateway and help desk service and Preparation of Merit List for recruitment of Management Trainees through Computer Based Test (CBT) in 08 disciplines for 485 vacancies (tentative).

Ref: MOU Executed between EDCIL and CIL dated 09/06/2022 for different recruitment activities.

With reference to the above, we are pleased to issue work order for Designing & Development of Application registration portal, integration of payment gateway, help desk service and Preparation of Merit List category-wise list, etc., of all the candidates for recruitment of Management Trainees through Computer Based Test (CBT) in 08 disciplines for 485 vacancies as indicated below:

- 1) Environment
- 2) Materials Management
- 3) Community Development
- 4) Marketing & Sales
- 5) Personnel
- 6) Legal
- 7) Public Relations
- 8) Company Secretary

The number of vacancies may change as per requirement in different category (UR/ST/SC/OBC/EWS/PwD etc.), as per terms and conditions mentioned herein under:

I. Schedule and Scheme of the Work:

The Schedule of the Activity for Designing & Development of Application registration portal, integration of payment gateway, help desk service and Preparation of Merit List for recruitment of Management Trainees through CBT-2022 in 08 disciplines for 485 vacancies (tentative) should be as indicated in Clause II.

II. Time Schedule for the Activity to be undertaken:

Sl. No.	Activity	Obligation	Minimum Time
01	Acceptance of work order along with final advertisement, approved IRD along with syllabus and scheme of examination and submission of corporate/performance guarantee.	EdCIL	01 day
02	Design, development & testing of software for registration of on-line applications. (<i>The complete and final advertisement text is to be handed over to EdCIL 21 days prior to its publication for finalizing the software</i>)	EdCIL	21 days
03	i) Duration of gateway for on-line registration of Applications	EdCIL	30 days
	ii) Preparation of question paper based on information submitted by CIL for the advertised post, moderation and translation of QPs.	EdCIL	
	iii) Identification and fixation of computer-based test/online examination centres.	EdCIL & CIL	
04	Finalization of data and generation of roll range of the candidates for each city and centre.	EdCIL	07 days
05	i) Dispatch of admit card through email and hosting in CIL's website	EdCIL & CIL	21 days
	ii) Preparation of soft copies of encrypted QP s for computer-based test/examination.	EdCIL	
06	Setting-up of facilitation counter one day prior to the examination for issuance of duplicate admit cards and also address the grievances of candidates, if any.	EdCIL	01 day
07	Conduct of computer-based test/examination in the cities as per the advertisement released by CIL or as mutually decided by EdCIL and CIL	EdCIL & CIL	03 days
08	<i>Objection Management:</i> Notice in CIL's website inviting concerns of the candidates related to questions and answers keys of the examination, if any.	EdCIL & CIL	07 days
09	Review of Objections of questions and answer keys, if any, from the candidates	EdCIL & CIL	15 days
10	Preparation and submission of Provisional Merit list on the basis of CBT Score in the specified format	EdCIL	10 days from the date of completion of review of objections