

# Coal India Limited

(A Govt. of India Enterprise)

## कोल इण्डिया लिमिटेड

(भारत सरकार का उपक्रम)

"COAL BHAWAN"

Premises No. 04 MAR, Plot No. AF-III  
Action Area - 1A, New Town, Rajarhat

Kolkata 700156 (WB)

CIN.L23109WB1973GOI028844

Website: www.coalindia.in



A Maharatna Company

## VIGILANCE DIVISION

सतर्कता विभाग

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संदर्भ संख्या / Ref. No. CIL/VIG/2015/34028/01 **335** तिथि / Date: 10.05.2017

### Circular

It has come to notice that MOC-sourced complaints forwarded by Ministry of Coal, where factual report is sought by the Ministry are not being entered in database of Vigilance clearance system by some subsidiary till culpability is attributed to any officer. As a consequence, Vigilance Status generated from System does reflect the complaints which are already registered in Ministry of Coal resulting in generation of erroneous Vigilance Status.

Hence, it is requested to ensure that all complaints in which detailed investigation or fact finding is undertaken is entered into the Vigilance Database forth with. This will include MOC-sourced or CIL-sourced complaints where factual report is sought. Complaint received at company level, however, should be entered only after decision is taken to undertake detailed investigation after preliminary scrutiny, if any, to ascertain Vigilance angle. The name of the officials mentioned in the complaints may be entered first. During investigation/fact finding exercise, if more names crop up, they should also be entered. If after investigation/fact finding nothing adverse is noted in the report against any employee, the same may be mentioned as CVO's advice and in case brief.

(Manoj Kumar)

Chief Vigilance Officer  
Coal India Limited

Distribution:

Chief Vigilance Officer, All Subsidiary