

	 <p><b>कोल इंडिया लि .</b>  <b>Coal India Limited</b>  <b>Department: Administration Department</b>          Regd. Off. : Coal Bhavan, Premise No. – 04 MAR, Plot No. AF –III, Action          Area – 1A Newtown, Rajarhat, Kolkata – 700156          (Corporate ID No. – L23109WB1973GOI028844)          (An ISO 9001:2015, ISO 14001:2015 &amp; ISO 50001:2011 Certified Company)          Email:gmadmin.cil@coalindia.in</p>	
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संदर्भ संख्या/Ref. No. CIL/Admn/Civil/ 2025/ 2411

दिनांक/Date : 04.11.2025

**NOTICE INVITING QUOTATION (NIQ)**

1. Sealed Item Rate Quotations in **Single Part** are hereby invited from the experienced, interested parties / agencies / contractors for the following work:

Sl. No.	Name of work	Location	Estimated cost (including GST)	Earnest money	Contract Period
1.	Repairing of flat no. 9E at Shyamkunj Apartment, under CIL HQ Kolkata (Retender)	12C Lord Sinha Road kolkata	Rs 175281 /-	Rs 2200.00	30 Days

Quotation documents can be obtained free of cost from the office of the GM(Admn.), Coal India Ltd. Newtown, Rajarhat, Kolkata on written application as per the date & time mentioned below. The complete tender document can be downloaded from the Website of CIL at [www.coalindia.in](http://www.coalindia.in) & also in Central Public Procurement Portal i.e CPP Portal ([www.eprocure.gov.in](http://www.eprocure.gov.in)). The company shall not be responsible for any delay/difficulties /inaccessibility of down loading facility for any reason whatsoever.

2 **Important Dates & time: -**

SL. No.	Particulars	Date	Time
1	Date of Tender Publication in Coal India website and CPP Portal.	06.11.2025	11.00 A.M
2	Start date of document downloading / quotation collection.	06.11.2025	11.00 A.M
3	End date of document downloading /quotation collection.	14.11.2025	11.00 A.M
4	Start Date of Bid Submission	07.11.2025	11.00 A.M
5	End date of Bid submission	14.11.2025	11.00 A.M
6	Date of Opening of bids	14.11.2025	12.30 P.M

3 **First Envelope (qualifying criteria) shall contain the following:**

Sealed filled up quotations in Single Part will be received in the Office of GM(Admn),CIL in the aforesaid time period along with the following documents:

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a. **The Earnest Money.**- Earnest money should be deposited in the form of Demand Drafts/ Banker's cheque/ NEFT from scheduled bank issued after the date of issue of this notice in favour of "Coal India Ltd." payable at Kolkata. The earnest money of the unsuccessful bidder shall be refunded as promptly as possible and shall bear no interest. Quotation without earnest money as stated above shall be rejected. The Coal India Limited Account No. 0100050002081 IFSC Code PUNB0143720 Bank Name Punjab National Bank Branch address Newtown Rajarhat.

b. **PAN:** - Photocopy of PAN card duly attested (with signature and seal) by bidder.

c. **GST registration:** - Photocopy of GST registration (i.e. GST identification Number) duly attested (with signature and seal) by bidder and issued by appropriate authority. In case of GST unregistered bidder/Dealer Certificate from a practicing Chartered Accountant having membership number with Institute of Chartered Accountants of India certifying that the bidder is GST unregistered bidder/dealer in compliance with the relevant GST rule.

4. **Second Envelope (price bid )** shall contain i.e. Bid document duly signed and BOQ duly filled in.

These two envelopes shall be placed in another single envelope and submitted by the bidder. The Cover of envelope shall indicate the Name of work, Name of the bidder along with the address, Reference Quotation Notice No. The second envelope shall be opened only if the documents in first envelope are properly submitted.

5. All the documents submitted should be sealed and signed by the bidder or his authorized representative. In case the authorized representative is signing documents/submitting bid, then an Authorization Letter to that effect has to be submitted along with the bid.

6. If the bidder is unsuccessful, then the EMD deposited by the bidder will be electronically refunded.

7. Quotations will be received (either manually or by post) at the following address:-  
GM(Admn), 1st Floor, Administration department, Coal India Limited, Coal Bhawan, Premises No:04, MAR, Plot No: AF-III, Action Area-1A, New Town, Rajarhat, Kolkata – 700156 (West Bengal).


It is the responsibility of the bidder to ensure that the bid is received in the office of the GM(Admn),CIL before the last date (and time) of bid submission, failing which the bid will be considered invalid.

The sealed quotations will be opened on the scheduled date in the presence of the bidders or their authorized representatives. It is the bidder's responsibility to present during opening of bid.

8. The participating agencies are hereby advised to keep checking the websites [www.coalindia.in](http://www.coalindia.in) (i.e., Coal India Website) and [www.eprocure.gov.in](http://www.eprocure.gov.in) (i.e., Central Public Procurement Portal) for any corrigenda issued in respect of this Notice Inviting Quotation, extension in Document Download Dates, Bid Submission Dates and Date of Bid Opening, etc., to keep themselves updated.

9. **Penalty:** - In case of failure to complete the work on or before the scheduled date of completion, compensation shall be payable @ 0.5% of contract price / revised contract price whichever is less per week of delay. The total value of such compensation shall not exceed 10% of awarded value/revised completion value whichever is lower.

10. The validity of the bid shall be 120 Days from the last date of submission of bid.
11. Conditional bid submitted by bidder will not be acceptable.
12. Competent authority of CIL reserves the right to accept or reject any quotation or distribute the work among different tenderers without assigning any reasons what so ever.

  
04/11/2015

GM (Admn)  
Administration Department.  
CIL, Kolkata



### **Scope of Work**

- 1. All materials should be used of good quality and execution will be done as per specification mentioned in CPWD 2021 SOR for the listed items in Bill of quantity**
- 2. The location of flat is:- 9E, Shyamkunj Apartment, 12C Lord Sinha Road Kolkata**
- 3. All the terms & conditions of manual of Civil engineering (MCEW) of Coal India limited shall be applicable**

## **General Terms & Conditions**

1. Bidder are advised to quote their rate in percentage above / below / AT PAR as per BOQ.
2. **Security Deposit:** Security Deposit shall consist of two parts;
  - a) Performance Security and additional security (if applicable) to be submitted at award of work and
  - b) Retention Money to be recovered from running bills.

**The security deposit shall bear no interest.**

Performance Security should be 5% of contract amount including earnest money and should be submitted within 21 days of receipt of LOA/work order by the successful bidders in any of the form given below

- Payment through NEFT/RTGS in the designated account of CIL/Subsidiary as indicated in the LOA/WO
- Govt. Securities, FDR or any other form of deposit stipulated by the owner and duly pledged in favour of owner.

The account details is as under  
Coal India Limited  
Account No. 0100050002081  
IFSC Code PUNB0143720  
Bank Name Punjab National Bank  
Branch address Newtown Rajarhat.

- All running on account bills shall be paid at 95% (ninety five percent) of work value. This 5% (five percent) deduction towards Retention Money will be the second part of security deposit.
- 5% Performance Security should be refunded within 14 days of the issue of defect liability certificate (taking over certificate with a list of defects). Retention Money should be refunded after issue of No Defect Certificate. Retention Money should be deducted at 5% from running bills.

**Failure of the successful bidder to comply with the requirement as above shall constitute sufficient ground for cancellation of the award of work and forfeiture of the bid security.**

3. Bidders are requested to visit the site of work in consultation with CIL before submitting the Quotation to assess the actual nature of work.
  4. Company will not be liable / responsible in any manner for any incident happening during the contract period to the engaged person.
  5. Appropriate deduction will be made against damages.
  6. The bidder has to take all safety precautions in regard to employees for the time of working. The bidder will be solely responsible for any mis-happening during working of employees.
  7. All material should be of good quality
  8. If any defect arises in any sofa within 06 months, the same will be rectify within a week after getting information.
  9. In case of any query /dispute, the same will be dealt as per Coal India manual of works (MCEW) which is available in CIL website.
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**Bill of Quantity (BOQ)****Name of Work :-** Repairing of flat no. 9E at Shyamkunj Apartment, under CIL HQ Kolkata(Retender)

Sl no	Description	Quantity	Unit	Rate	Amount
<b>1</b>	<b>PART A, CPWD 2021 SOR</b>				
1	Removing dry or oil bound distemper, water proofing cement paint and the like by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete. (13.91.1)	645.840	Sqm.	18.28	11805.96
2	Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.e.(13.80)	32.556	Sqm.	108.59	3535.26
3	Applying priming coats with primer of approved brand and manufacture, having low VOC (Volatile Organic Compound ) content.With water thinnable cement primer on wall surface having VOC content less than 50 grams/litre (13.85.3)	645.840	Sqm.	56.51	36496.42
4	Wall painting with acrylic emulsion paint, having VOC (Volatile Organic Compound ) content less than 50 grams/ litre, of approved brand and manufacture, including applying additional coats wherever required, to achieve even shade and colour.. Two coats (13.82.2)	645.840	Sqm.	101.75	65714.22
5	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade : One or more coats on old work (13.99.1)	36.288	Sqm.	75.89	2753.90
6	Providing and laying Ceramic glazed floor tiles of size 300x300 mm (thickness to be specified by the manufacturer), of 1st quality conforming to IS : 15622, of approved make, in all colours, shades, except White, Ivory, Grey, Fume Red Brown, laid on 20 mm thick bed of cement mortar 1:4 (1 Cement : 4 Coarse sand), jointing with grey cement slurry @ 3.3 kg/ sq.m including pointing the joints with white cement and matching pigments etc., complete.(11.37)	18.571	Sqm.	820.34	15234.53
7	Providing and fixing wash basin with C.I. brackets, 15 mm C.P. brass pillar taps, 32 mm C.P. brass waste of standard pattern, including painting of fittings and brackets, cutting and making good the walls wherever require: White Vitreous China Wash basin size 630x450 mm with a single 15 mm C.P. brass pillar tap (17.7.1)	2.000	Each	1994.74	3989.48
8	Providing and fixing white vitreous china pedestal type (European type/ wash down type) water closet pan. (17.15)	3.000	Each	2107.54	6322.62
9	Providing and fixing P.V.C. low level flushing cistern with manually controlled device (handle lever) conforming to IS : 7231, with all fittings and fixtures complete. 10 litre capacity - White (17.18.1)	3.000	Each	897.02	2691.06
	Total Without GST				148543.45
	GST@18%				26737.82
	Total With GST				175281.27

**I AGREE TO EXECUTE THE WORK at .....%(In words .....%)  
 ABOVE / BELOW /AT PAR THE ESTIMATED COST.**

**Total Quoted Value in Words:**

**Name of Agency:**

**Address:**

**Signature with Seal and Date:**