



COAL INDIA LTD.
10, N.S. ROAD,
KOLKATA- 700 001

Ref.No. CIL/GS/HH/2010-11/

August 9, 2010

C I R C U L A R

Further to this office circular No. CIL/HH/3.3/2009/533 dated 05.11.2009 the present updated status of different Holiday Homes maintained by Coal India Ltd is as under :

Phone/Fax No.	Name of the Holiday Home	No of Rooms	Room Charges per day/room	Period of contract
Tel. 06752-231307/347 Fax. No. 06752- 230348	<u>PURI</u> Hotel Asian Beach Resort, New Marine Drive Road Baliapanda, Swaragadwar. Puri-01, Orissa	5(AC)	Rs.150/-	19.12.2009 to 18.12.2011
Tel.No. 033220-266235 /246	<u>DIGHA</u> Hotel Sea Hawk, P.O. Digha, Dt. East Midnapore (WB)	4 (Non AC)	Rs.100/-	16.11.2009 to 15.11.2010
Tel.No.05942- 235432/37176 09927772399(M) 09837206600(M)	<u>NAINITAL</u> Hotel Shalimar, The Mail, Nainital, Uttara Anchal, Pin.No.263 001	2 (Non AC)	Rs.100/-	Present contract expired on 31.5. 2010. Expected to be renewed.
Tel. No. 0832- 2228305/8405/4412 Fax. No. 0832-2223231	<u>GOA</u> Hotel Manvin's Municipal Gardens/ Church Square, Panjim, Goa	2(AC)	Rs.200/-	01.10.2010 to 31.03.2011
Tel No: 01334 -226501, 266014 Fax No. 01334 - 22489	<u>HARIDWAR</u> Hotel Manasaarover International, Upper Road, Haridwar -249	2 (AC)	Rs.150/-	Present contract expired on 31.7.2010 Expected to be renewed.

Contd. 2

Employees desirous of availing the facility may please follow the following procedure: -

- (1) Application should be made in the prescribed formats along with the declaration detailing family members as per Annexure I & II already circulated.
- (2) Application should be forwarded through the Controlling Officer of the respective employees.
- (3) It should be accompanied by a “ demand draft” drawn in favour of Coal India Limited for the full amount or the full amount may be deposited to CIL Cash Office on any working days between 10.00 a.m. to 12.30 p.m.
- (4) It should be sent to Dy. General Manager (Admn-A), CIL, 10, NS Road, Kolkata – 700 001

It may please be noted that

- One employee may book for a maximum period of 4 (Four) days in one Holiday Home.
- Only one room is allotted to an employee.
- Booking is commenced 75 days in advance only prior to the actual date of booking.
- The booking is not transferable. Transfer of booking to outsider will be treated as misconduct as per rules

(Santanu Mukhopadhyay)
Dy. General Manager (Admn -A)

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The General Manager, CIL Centralised Coal Cadre Cell, Gondwana Place,
Kanke Road, Ranchi.

The Chief General Manager (S&M), CIL, 15, Park Street, Kol-16

Copy to: GM (Telcom), CIL, Kolkata with a requested for arranging up loading the same at CIL's website for wide circulation(DVD enclosed).