



**COAL INDIA LTD.**  
CORE-1, 5<sup>TH</sup> FLOOR, SCOPE MINAR,  
LAXMI NAGAR DISTRICT CENTER  
DELHI-110092  
PHONE: 011-22017481/85  
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**TENDER DOCUMENT  
FOR  
EMPANELMENT OF TRANSPORTERS  
(HIRING OF VEHICLES/CARS)**

TOTAL NO. OF PAGES- 22 (INCLUDING COVER)

*Handwritten signatures in blue ink.*



**COAL INDIA LIMITED**  
Office of the General Manager  
Core-I, 5th floor 'Scope Minar'  
Laxmi Nagar District Centre, Delhi-110092

No. CIL/DLI/TPT-Tender/2021-22/ 4535

Dated: 28.09.2021

**TRANSPORT CONTRACT**

**TECHNICAL SPECIFICATION**

**1. GENERAL:**

Coal India Limited (CIL), Delhi invites bids from eligible bidders for empanelment of transport agencies to provide Taxi Services of various categories as specified in the price bid on Hire basis for use of employees, other officials and guests of Coal India Limited and its Subsidiary Companies.

**2. SCOPE OF WORK:**

The contractor shall provide vehicles as per requirement of Coal India Limited, New Delhi at the intimated/informed places and time for:

- (i) Travel within Delhi/NCR on full day/ half day basis;
- (ii) Hiring of vehicles on monthly basis for travel within Delhi/NCR;
- (iii) For travel outside Delhi/NCR.

Coal India Limited does not assure/guarantee any minimum volume of business.

**3. ELIGIBILITY CRITERIA:**

- 3.1 The Bidder should be a well-established tourist/ transport agency/firm with a permanent office premises in Delhi/NCR.
- 3.2 The Bidder should submit Registration Certificate of at least ten (10) vehicles (registered as taxi) of one or more categories as specified in the "Annexure-A" of the Bid Document. Of these 10 vehicles, minimum of 05 vehicles should be in the name of the firm/company proprietor/partner submitting the bid. The balance 05 vehicles, if is in the name of any other firm/company proprietor/partner, it should have complete and dedicated operational rights in favour of the bid submitter supported by affidavit from the owner of vehicle(s), in the prescribed format specified in "Annexure-B".

*Rohit*

*11/12/21*

*25/9/21*

- 3.3 The vehicles should not be more than three years old as on the date of opening of technical bid "**Annexure-C**".
- 3.4 The bidder should have work experience from Government Sector/Public Sector Undertakings, autonomous government bodies for similar nature of work (supplying of light motor vehicles-cars & SUVs). The work experience must be of at least three years during the last five years from one month before the date of issue of tender "**Annexure-D**".

MSME/Udyam registered transporters will also be required to fulfill this criteria.

- 3.5 Average annual financial turnover during the financial years ending 31st March of the previous financial years i.e. 2019-20, 2018-19, 2017-18) should be at least 50 lakhs. Due to the exceptional circumstances which prevailed during financial year 2020-21 due to COVID-19, turnover of financial year 2020-21 is not being considered as a special case.

MSME/Udyam registered transporters will be exempted from fulfilling this criteria.

The other intending bidder must submit the Turnover certificate "**Annexure-E**" issued by a Practicing Chartered Accountant having a membership number with Institute of Chartered Accountants of India and their membership number duly recorded in the certificate.

- 3.6 Bidders should quote the rates only for those categories of vehicles for which they have submitted the documents. If any Bidder submits the rates for a category of vehicle for which he has not submitted the documents, his rates for that particular category of vehicle shall not be accepted. However, if in future a Bidder is in position to supply a category of vehicle for which he has not submitted documents, he can supply the vehicle(s) on the awarded rates. Bidder has to submit separate price bid for each group for which it is eligible.

Sl. no	Group	Eligibility condition for applying for particular group
1.	Group I	If having at least one vehicle of same category of vehicles falling under Group I
2.	Group II	If having at least one vehicle of same category of vehicles falling under Group II
3.	Group III	If having at least one vehicle of same category of vehicles falling under Group III
4.	Group IV	If having at least one vehicle of same category of vehicles falling under Group IV
5.	Over All	For qualifying to bid, the bidder must have at least 10 vehicles of one or more categories as specified above.

*Boha* *9/5/21* *11/11/21*

#### 4. TENURE OF CONTRACT:

The tenure of contract shall be for two years from the date of awarding the contract. The accepted rates shall remain firm for the tenure of contract. No escalations shall be permissible during the tenure of contract. However, management reserves the right to review the contract at any time during the tenure of contract.

The contract is extendable up to one year on the same rates, terms and conditions subject to satisfactory performance and on mutual acceptance.

#### 5. DEFINITION OF TERMS:

5.1 The word 'Company' shall mean Coal India Limited.

5.2 Contractor/Agency shall mean the bidder whose bid has been accepted by Coal India Limited, Delhi and shall include such successful bidder's legal representatives and successors from time to time for the purpose of the contract.

5.3 Officer shall mean the officer/officers representing Coal India Limited, Delhi to act on behalf of the Company.

#### 6. SPECIAL TERMS AND CONDITIONS:

6.1 The contractor should have proper office with adequate telephone numbers for round the clock contact. The company may usually request for the vehicle at short notice and the contractor shall provide the vehicle within such time.

6.2 The vehicles should have valid registration, permit and all fitness documents for the vehicle plying on road with comprehensive Insurance. The vehicles should also conform to the prescribed pollution norms in vogue.

6.3 The contractor shall provide well maintained vehicles with clean exterior and interior with good upholstery. The vehicle deployed should preferably be not more than three years old.

6.4 The contractor shall abide by all rules and regulations of respective State Governments/ Authorities for operating taxi services and shall be fully responsible for compliance of all guidelines issued by government(s)/authorities from time to time.

6.5 The contractor shall provide experienced/well behaved drivers in clean uniform with valid Driving License, having knowledge of routes and well conversant with traffic rules/regulations as well as minor repairs of cars. The driver on duty must be provided with mobile phone. The reporting time, places, address etc. should be strictly followed by the drivers/contractors.



- 6.6 The contractor shall not employ any person who has not completed eighteen years of age. The contractor shall comply with all the statutory provisions as laid down under various Labour Laws/Acts/Rules like minimum wages, Provident Funds, ESI, Bonus, Gratuity, Contract Labour Act and other Labour Laws/Acts/Rules in force from time to time at his own cost. In case of violation of any such statutory provisions under Labour Laws or any other law applicable by the Contractor, there will not be any liability on the Company.
- 6.7 The Contractor shall provide one newspaper and one litre bottled mineral water (preferably two bottles of 500 ml each) of reputed brand, to the user on daily basis.
- 6.8 The Contractor shall send the details of vehicle, name and mobile number of driver by SMS to the user as well as to the booking officials of the Company well before the reporting time.
- 6.9 In case of any eventuality, the Contractor will have to provide the replacement of vehicle/ driver. The Company has the right to ask the contractor for removal of any Driver, who is not found competent or disciplined.
- 6.10 The contractor shall in no case lease/transfer/sublet the contract. However, in case of shortage of transporter's own vehicles to meet up the demand at any stage, the contractor shall have liberty to arrange desired vehicles from other sources and supply them in their own name to the Company.
- 6.11 The contractor shall be directly responsible for any/all disputes arising between him and their personnel and keep Coal India Limited, Delhi indemnified against all such losses, damages and claims arising thereof.
- 6.12 Contractor shall be solely responsible for payment of wages/salaries and allowances etc., to their driver(s)/employees as per prevailing laws applicable in the State. Coal India Ltd., Delhi shall have no liability whatsoever in this regard.
- 6.13 Contractor's drivers shall provide all care for the security of the passengers and their luggage/belongings etc. during the period of their requisitioned service. Contractor shall be fully responsible for any act of negligence/misdeeds by its drivers/staff and shall indemnify to the losses to Coal India Limited in such cases of negligence/misdeeds.
- 6.14 Slackness in cleanliness, obedience, promptness, behavior, punctuality etc., shall not be compromised. If the contractor fails to perform as desired, the vehicle shall be hired from any other source(s) at the risk and cost of the contractor and penal action may even lead to termination of contract and forfeiture of Security Deposit.

- 6.15 The maintenance cost, charges of fuel during the hiring period are the responsibilities of the contractor.
- 6.16 Taxes/levies/fees specific to the journey e.g. parking, toll taxes, entry tax etc. shall be reimbursed by the Company on submission of receipts **duly signed by the Guest**.
- 6.17 Any other taxes/levies/challans, etc. not specific to the journey shall be borne by Contractor. Penalties imposed by Government Authorities due to any fault of vehicle/driver shall be borne by the contractor.
- 6.18 The Company reserves the right to get the meter calibrated or checked at any time at its sole discretion and in the event of any error/fault in the meter being noticed, the bill for the journey undertaken and those undertaken earlier would be adjusted besides any other penal action which may even lead to termination of the contract and forfeiture of Security Deposit.
- 6.19 Tampering of meter reading, vehicle usage timings, overwriting in the log sheet/duty slips and misbehavior of driver shall be viewed seriously and penal action as deemed fit will be taken which may even lead to cancellation/termination of the contract and forfeiture of Security Deposit.
- 6.20 During the hiring period, in case of breakdown of vehicle, the contractor shall provide suitable substitute within the shortest possible time. If he fails to do so, vehicle will be arranged from the other agency at the risk and cost of the contractor.
- 6.21 Reasonable mileage and time from garage to garage shall be payable by shortest route.
- 6.22 No advance payment shall be made in any circumstances.
- 6.23 The contractor shall be fully responsible for any loss or damage to the vehicle or occupant and shall be liable to pay full compensation for any injury or any other loss to user.
- 6.24 The bills along with duty slips/ Log Book in the format prescribed by the Company, from time to time, duly filled in and signed by the User of the vehicle should be presented to Coal India Limited after use of vehicle/completion of duty on fortnightly/monthly basis. All parking, toll and tax receipts should also be duly signed by the User.
- 6.25 The payment of the bills is likely to be released within 45 days of their receipt.
- 6.26 Income Tax and other taxes applicable as well as imposed by authorities from time to time will be deducted at source from the bills of contractors as per applicable Tax Rules.

*Babu* *23/02* *Arjun*

- 6.27 Dispute if any, shall be sorted out amicably by mutual understanding. In the event of any dispute of differences whatsoever arising under this contract or in the connection therewith including any dispute relating to existing meaning and interpretation of this contract, the same, if not resolved amicably, shall be referred to and decided by the Competent Authority of Coal India Limited whose decision will be final.
- 6.28 The Company reserves the right to terminate the awarded contract without assigning any reason by giving a notice of 30 days to the contractor.
- 6.29 Operation and function of vehicles and Drivers shall be governed by Motor Vehicles Act/ Motor Vehicles Rules of the concerned State Agencies and these shall be the sole responsibility of the contractor.
- 6.30 That the Contractor will submit an affidavit on non-judicial stamp paper of Rs.100.00 only, as specified in "ANNEXURE – F" to the effect that he/they do not have any relative working in Coal India Limited.
- 6.31 Minimum contracted kilometer for vehicles engaged on monthly basis is 3000 kms. In case vehicle is used beyond 3000 kms in a particular month; contractor will get it certified from user (Except Specified Users). Payment of extra kilometers in such bills will be made after due approval of competent authority of CIL, Delhi.
- 6.32 Minimum contracted kilometer for vehicles engaged on full day basis is 120 kms. In case a vehicle runs beyond 120 kms in a particular day, driver/contractor will get the movement recorded on duty slip by the users (Except Specified Users). If the vehicle runs beyond 150 Kms, the contractor will get it reported to the concerned booking official on the same day and payment of extra kilometers beyond 150 Kms for such bills will be made after approval of competent authority of CIL, Delhi.
- 6.33 If vehicle is engaged or discontinued (on monthly basis) in mid of any month, pro-rata payment would be made.
- 6.34 Goods and Service tax should be shown separately in the bill, which shall be reimbursed by CIL as per rules.

## 7. SECURITY DEPOSIT:

- 7.1 Interest free Security deposit of Rs.1,00,000/- (Rupees one lakh only) shall be deposited by successful bidder within 15 days of intimation before issue of final work order. The security deposit shall be kept as performance guarantee and shall be refunded within 6 months of the date of expiry/completion of the contract. However, the contractor will have to apply in writing, along with original cash receipt



for refund of security deposit. In case of extension of the period of tender, the performance guarantee shall be kept further for extended period as asked for by CIL. Security Deposit shall not bear any interest for any period whatsoever, and therefore, Interest shall not be payable by the CIL on the Security Deposit or on amounts payable to the Contractor under the contract. Security Deposit will be refundable only after full settlement of final bill for the works contracted/executed under the contract. In case of failure to the compliance of any of the provisions of the contract, the security deposit in full or in part may be forfeited by Coal India Limited, Delhi.

7.2 In absence of EMD, in the following conditions:

- (a) If at any stage, any of the information/declaration given by the bidder is found to be false.
- (b) If a bidder withdraws his bid during the period of bid validity specified in the terms and conditions of tender.
- (c) In case of any lapse/default in honoring of the terms and conditions at any stage after submitting the tender.
- (d) In case of final selection of bidder, if he fails to enter in to the contract or fails to furnish Security Deposit in accordance with the terms and conditions of the tender.

The bid submitted by that bidder will be cancelled and they shall be blacklisted for participation in any tender floated by the office/company for next two years. In case of JV/Consortium, all partners will be blacklisted. All bidders are required to submit a "Bid Securing Declaration" on non-judicial stamp paper of Rs100.00, duly attested by notary public (**Annexure-G**).

## 8 SUBMISSION OF TENDER :

- 8.1 Tenders should be submitted in two separate envelopes VIZ. 'TECHNICAL BID' and 'PRICE BID'. The envelope containing technical bid should be marked 'TECHNICAL BID'. The price bid should be sealed in separate envelope and should be marked 'PRICE BID'. Then, the Technical Bid and Price Bid envelopes should be kept in a bigger envelope and sealed.

All the documents of the tender must be signed and duly stamped by the Bidder. In case of Company, an authorization letter from the company mentioning the name and designation of the person being authorized for executing the bid should be submitted.



8.1 Technical bid shall consist of following documents:

- (a) Copy of Tender/Bid document, signed and stamped on each page as acceptance of terms and conditions in full (Except Price Bid).
- (b) Documents supporting the status of the firm viz Proprietorship/ Partnership/ Company should be submitted.
- (c) Copies of PAN Card, Goods and Service Tax registration certificate, MSME/Udyam Certificate (if applicable), documents supporting experience and turnover certificates.
- (d) Photo Copy of Registration Certificate, Permit, Fitness Certificate, valid Comprehensive Insurance Certificate, Pollution Under Control (PUC) Certificate for the minimum 10 vehicles.
- (e) In support of dedicated operational rights of the vehicles affidavit from the owner of vehicle(s), in the prescribed format as specified in the "Annexure-B". (If applicable)
- (f) Affidavit (as specified in Annexure 'F') to be submitted by all bidders.
- (g) Documents once submitted by a bidder will not be returned under any circumstances.
- (h) The above documents should be submitted along with duly filled in "Check list" as given in **Annexure 'H'**.
- (i) Incomplete tenders will be rejected

8.2 The "Price Bid" shall consist of only the rates offered in the format provided along with the tender document (**Annexure 'I' as per eligibility**) without any condition and shall be opened only for those Bidders whose technical bids have been found in order as per NIT.

8.3 Bidders should quote the rates only for that group of vehicles for which they have submitted the documents. If any Bidder submits the rates for a category of vehicle for which he has not submitted the papers or is technically doesn't qualify, his Price Bid for that particular group shall not be accepted. However, if in future a Bidder is in position to supply a Group of vehicle for which he has not submitted documents, he can supply the vehicle(s) on the awarded rates.

8.4 "For arriving at lowest discovered rates, valid rates offered by each technically qualified bidder will be tabulated and



lowest of each element will be taken as lowest discovered rates for that element. These lowest discovered rates of every element will be tabulated and will be offered to all technically qualified bidders for acceptance. Bidders who will accept the lowest discovered rates will be considered for empanelment subject to fulfilling the other criteria of empanelment as mentioned in the NIT.”

- 8.5 The validity period of the price bid would be 120 days from the date of opening of part-1 of the tender (Technical Bid).
- 8.6 Tender document can be downloaded from our website [www.coalindia.in](http://www.coalindia.in). The tender bids shall be received in the office of the General Manager, Coal India Limited, Scope Minar, Core 1, 5<sup>th</sup> floor, Laxmi Nagar, Delhi-110092 up to 2.00 PM on \_\_\_\_-2021. No tender shall be received after this time limit. Tender shall be opened at 2:30 PM on the same date in the presence of Bidders or their authorized representatives who intends to be present.
- 8.7 The management reserves the right to accept/reject any or all tenders without assigning any reason whatsoever. The management also reserves the right to employ other transporters at similar/other terms and conditions at any time as per discretion of management.

## 9. GENERAL TERMS AND CONDITIONS:

### 1. APPLICATION:

The terms & conditions of this Section will supplement the Instructions to the Bidders.

### 2. COMPLIANCE WITH LAWS AND REGULATION

During the performance of the works the contractor shall at his own cost and initiative fully comply with all applicable laws of the land and with any and all applicable bye-laws, rules, regulations and orders and any other provisions having the force of law made or promulgated or deemed to be made or promulgated by the Government, Governmental agency or CIL, municipal boards, RTA/RTOs, other regulatory or authorized body or persons and shall provide all certificates of compliance therewith as may be required by such applicable laws, By-laws, Rules, Regulations, orders and / or provisions. The contractor shall assume full responsibility for the payment of all contributions and pay rolls taxes, as to its employees, servants or agents engaged in the performance of the work specified in the contractor documents. The contractor shall comply with all notices required by any statute, statutory instruments, rule or order or any regulation or by a law applicable to the work and shall pay all the fees and charges in respect of the works legally recoverable from him. Any assignee to share any portion of the work to be performed shall comply with the provisions of the Clause and in this connection the contractor agrees as to undertake to save and hold the CIL, harmless and indemnified from and against and all penalties, actions suits, losses and damages, claims and demands and



costs (inclusive between attorney and client) charges and expenses whatsoever arising out or occasioned, indirectly or directly, by failure of the contractor or any assignee or sub-contractor to make full and proper compliance with the said by-laws, rules, regulations, laws and order and provisions as aforesaid.

### 3. STANDARD / QUALITY OF WORK

The work carried out under this contract shall conform to the standards and specifications prescribed in special terms and conditions.

### 4. INDEMNITIES

The Contractor shall at all times hold the CIL harmless and indemnify from against all actions, suits, proceedings, works, cost, damages, charges, claims and demands of every nature and description brought or procured against the CIL, its officers, and officials and forthwith upon protest or demur to pay to the Department any and all losses and damages and cost (inclusive between attorney and client) and all costs incurred in endorsing this or any other indemnity or security which the CIL may now or at any time have relative to the work 19 or the Contractor's obligations or in protecting or endorsing its right in any suit or other legal proceedings, charges and expenses and liabilities resulting from or incidental or in connection with injury, disease or disablement to or death of any person(s) including employees of the Contractor or damage to property resulting from or arising out of or in any way connected with or incidental to the operations caused by the contract documents. In addition, the Contractor shall reimburse the CIL or pay to the CIL forthwith on demand without protest or demur all costs, charges and expenses and losses and damages otherwise incurred by it in consequence of any claims, demands and actions which may be brought against the CIL arising out of or incidental to or in connection with the operation covered by the contract (with any act(s) or commission) of the Contractor, his agents, employees, assignee. The Contractor shall at his own cost at the CIL's request defend any suit or other proceeding asserting a claim covered by this indemnity, but shall not settle, compound or compromise such suit or other finding without first consulting the CIL. Whenever any claim, against the Contractor for the payment of a sum or money arises out of or under the contract, Competent Authority shall be entitled to recover such sum by appropriating in-part or whole, the security deposit (Performance Security) of the Contractor. In the event of the security being insufficient the balance or the total sum recoverable as the case may be, shall be deducted from any sum then due or which at any time thereafter may become due to the Contractor under this or any other contract with CIL. If this sum be not sufficient to cover the full amount recoverable, the Contractor shall pay to Competent Authority on demand the balance remaining due. The provision shall also apply to the assignee as the case may be.

*Bohm*

*23/01*

*4/2/04*

5. PAYMENTS

Payment of the bills is likely to be released within 45 days of receipt of bills.

6. DURATION OF THE CONTRACT:

The tenure of contract shall be for two years from the date of awarding the contract. The accepted rates shall remain firm for the tenure of contract. No escalations shall be permissible during the tenure of contract. However, management reserves the right to review the contract at any time during the tenure of contract.

The contract is extendable up to one year on the same rates, terms and conditions subject to satisfactory performance and on mutual acceptance.

7. TAXES AND DUTIES

Contractor shall pay all levies, fees, royalties, taxes and duties payable or arising from out of, by virtue of or in connection with and/or incidental to the Contract or any of the obligations of the parties in terms of the Contract Documents and/or in respect of the works or operation(s) or any part thereof to be performed by the Contractor and the Contractor shall indemnify and keep indemnified the CIL from the against the same or any default by the Contractor in the payment thereof. The rates quoted by the contractor shall be deemed to be inclusive of all taxes and duties and nothing extra shall be paid on this account except as provided in clause 6.16 and 6.34

I/We accept the provisions of Tender/Contract in full.

Signature of Bidder with Seal

Place: \_\_\_\_\_

Date: \_\_\_\_\_




Full Address of Bidder:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Boha*  
*27/07/18*  
*27/07/18*

**Grouping of Vehicles**

<b>Group</b>	<b>Type</b>	<b>Make</b>	<b>Model</b>
Group-1	Sedan Sedan Sedan Sedan	Maruti Suzuki Hyundai Honda Toyota	Dezire Xcent Amaze Etios
	Equivalent Vehicles of Other Makes		
Group-2	Sedan Sedan Sedan SUV/MUV SUV/MUV SUV/MUV SUV/MUV SUV/MUV	Maruti Suzuki Hyundai Honda Maruti Suzuki Honda Mahindra Renault Nissan	Ciaz Verna City Ertiga/ Brezza Mobilio/ BR-V Xylo/ Scorpro Duster Terrano
	Equivalent Vehicles of Other Makes		
Group-3	SUV/MUV SUV/MUV SUV/MUV Sedan Sedan	Toyota Mahindra Tata Renault Hyundai	Innova Crysta SUV 500 HEXA Fluence Elantra
	Equivalent Vehicles of Other Makes		
Group-4	SUV/MUV SUV/MUV Sedan Sedan	Toyota Ford Toyota Honda	Fortuner Endeavour Camry Accord
	Equivalent Vehicles of Other Makes		

**ANNEXURE 'B'**

ON NON-JUDICIAL STAMP PAPER OF Rs.100.00 DULY ATTESTED BY  
NOTARY PUBLIC.

**AFFIDAVIT**

I, \_\_\_\_\_ son of Shri  
\_\_\_\_\_, resident of \_\_\_\_\_ do hereby  
solemnly affirm and declare that:

1. That following vehicles are registered in my/our/ firm/ Company name:

Sr No.	Vehicle registration number	Make	Model
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

2. That I, being owner/ partner of above vehicles/ Firm unconditionally gives absolute operational rights of above said vehicle(s) to M/s \_\_\_\_\_, address \_\_\_\_\_, for a period of three years from the date of execution of this affidavit.
3. That I have no objection to M/s \_\_\_\_\_ to utilize the above said vehicles as taxi, as and when required by them.

Deponent

Verification:

I, deponent, above named do hereby verify that that contents of the above affidavit are true and correct to the best of my knowledge and belief.

Deponent

**DETAILS OF VEHICLES**

Details of vehicles to be given in tabulated as per format given below (Minimum 10 Nos- less than three years as on the date of opening of technical bid):

Sl. No	Make	Model	Registration		Copy of following Documents Submitted				
			No.	Date	RC	Permit	Fitness	Insurance	PUC
1					Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
2					Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
3					Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
4					Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
5					Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
6					Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
7					Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
8					Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
9					Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
10					Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
11					Yes/No	Yes/No	Yes/No	Yes/No	Yes/No

Note:

1. Clear legible signed and stamped photo copies of the registration certificates, permit, fitness certificate, comprehensive insurance certificate, PUC certificate of the above vehicles must be attached.
2. If required details are not legible on documents submitted, that document will not be considered and bidder may not technically qualify because of shortage of documents.
3. Please attach additional sheets, if required.

**Signature of Bidder with Seal**

Name of Bidder: \_\_\_\_\_

*B. B. B.*  
*23/11*  
*23/11*

**ANNEXURE-'D'**

**WORK EXPERIENCE**

Self-attested copy of experience certificate /certificates issued by competent authority for satisfactory work carried out in supplying hired vehicles to central/ state government/PSU for at least three years during last 5 years prior to date of inviting this tender. The summary of that can be tabulated in the given format in chronological order.

Sl. No.	Details of client along with address telephone numbers	Amount of contract (Rs.)	Experience certificate for the period from and to	
			From	To

(if the space provided is insufficient, a separate sheet may be attached)

Note: Self certified copies of PAN card, GST Registration Certificate, and work experience certificate to be attached.

MSME/Udyam registered transporters will also be required to fulfill this criteria.

*Bsh*

*sh*

*sh*



**Format for Annual & Average Turnover certificate  
(To be submitted on letter head of practicing Chartered Accountant)**

**TO WHOMSOEVER IT MAY CONCERN**

We have verified the books of accounts and related records of  
M/s. \_\_\_\_\_  
situated at address of the factory / firm

\_\_\_\_\_ and on verification of the records, we hereby certify that Turnover & Average  
Turnover of this mentioned entity/firm for the given financial years are as  
under:

SL NO.	FINANCIAL YEAR	TURNOVER (RS. IN LAKHS)
1	2019-2020	Rs.
2	2018-2019	Rs.
3	2017-2018	Rs.
TOTAL	--	Rs.
AVERAGE TURNOVER	--	Rs.

Sign and seal of Chartered Accountant  
(with Institute of Chartered Accountants of India Membership Number)

Place:

Date:

*Bgm*

*3/1/14*

*4/2/14*

ON NON-JUDICIAL STAMP PAPER OF Rs.100.00 DULY ATTESTED.

**AFFIDAVIT**

I, \_\_\_\_\_, being proprietor/ partner/ Director/ authorized representative of M/s \_\_\_\_\_, do hereby solemnly affirm and state as under:

1. I, am submitting the tender for empanelment for providing Taxi Services on Hiring basis to Coal India Limited, Delhi against Tender Notice Number CIL/DLI/TPT-Tender/2021-22/ \_\_\_ dated \_\_\_\_\_.
2. That I/ we/ our partners/ directors do not have any relative working in Coal India Limited.
3. That all information furnished by me/us in respect of fulfillment of eligibility criteria and information given in this tender is complete, correct and true.
4. That all documents/ credentials submitted along with this tender are genuine, authentic, true and valid.
5. That the price bid is unconditional.
6. That I/ we shall comply with all the statutory provisions as laid down under various Labour Laws/Acts/Rules like minimum wages, Provident Fund, ESI, Bonus, Gratuity, Contract Labour Act and other Labour Laws/Acts/Rules in force from time to time at my/our own cost.
7. That the individual/ Firm/ Company is not barred or debarred by Government / quasi government or Public Sector Undertakings.
8. That if any information or document submitted is found to be false/incorrect, the Department may cancel my/our tender and action as deemed fit may be taken against me/ us including termination of the contract, forfeiture of all dues including earnest money and blacklisting of me/ our firm and all partners of the firm etc.

Deponent

Verification:

I, \_\_\_\_\_, above named deponent do hereby verify that the contents of the above affidavit are true and correct to the best of my knowledge and belief.

Deponent

Place :

Date :

Performa for Bid Securing Declaration to be executed on Non Judicial Stamp Paper of Rs.100.00(duly attested by Notary Public)

**AFFIDAVIT**

I / We, .....,  
Proprietor/Partner/Legal Attorney/Director/ Accredited Representative of  
M/s.....,  
solemnly accept that if I/we withdraw or modify the Bid during the period of  
validity, or if awarded the contract and fail to sign the contract, or to submit  
a performance security before the deadline or any other default which  
attracts forfeiture of EMD as per tender document, I/we shall be banned for  
two years from being eligible to submit Bids in CIL and its subsidiaries.

Deponent

Verification:

I, \_\_\_\_\_, above named deponent do hereby verify  
that the contents of the above affidavit are true and correct to the best of  
my knowledge and belief.

Deponent



Place

Date

25/11/14  
[Signature]

Check ListBidder's Profile:

1	Name of the Transporter/Agency	
2	Address : Registered Office	
3	Address : Branch Office	
4	Telephone & Mobile Nos.	
5	Email Id.	
6	Status of Agency (Proprietor/Partnership/ Company)	
7	Name of the Proprietor / Partner/ Directors	
8	Bank details: (cancelled cheque to be attached)	Name of Bank Branch Account No. IFS Code:
9	PAN number (copy of PAN card to be attached)	Attached / not attached.
10	GST registration no. (copy of certificate to be attached)	Attached / not attached.
11	MSME/Udyam Status (copy of certificate to be attached)	Registered/Non registered Attached / not attached.
12	Affidavit (as specified in <b>Annexure- 'B'</b> ) in support of dedicated operational rights of the vehicles affidavit from the owner of vehicle(s), <b>(If applicable)</b> .	Attached/ not attached.
13	Details of Vehicle ( <b>Annexure-'C'</b> )	Attached/ not attached.
14	Work Experience Certificate ( <b>Annexure-'D'</b> )	Attached/ not attached.
15	Turnover Certificate ( <b>Annexure-'E'</b> )	Attached/ not attached.
16	Affidavit (as specified in <b>Annexure 'F'</b> )	Attached/ not attached.
14	Bid Securing Declaration Affidavit ( <b>Annexure 'G'</b> )	Attached/ not attached.



**COAL INDIA LIMITED**

Office of the General Manager  
Core I, 5th Floor 'Scope Minar'  
Laxmi Nagar District Centre, Delhi-110092

**Annexure "f"**

**Price Bid**

Name of the Bidder : \_\_\_\_\_

Particulars	Dezire/ Indigo/ eCS/ Zest/ Tigor/ Xcent/ Amaze/ Etios & equivalent vehicles (SUV/Sedan) of other makes Group -- I	Ciaz/ Verna/ City/ Breeza/ Mobilio/ BRV/ Xylo/ Scorpio/ Duster/ Terrano & equivalent vehicles (SUV/Sedan) of other makes Group -- II	Innova Crysta/ SUV 500/ HEXA/ Fluence/ Elantra & equivalent vehicles (SUV/ Sedan) of other makes Group -- III	Fortuner endeavor & equivalent vehicles (SUV/ Sedan) of other makes Group -- IV
<b>A) Hiring charges for local journey within National Capital Territory of Delhi NCR (Delhi, Noida, Ghaziabad, Gurugram, Faridabad etc.)</b>				
1. For up to 6 hours & 60 KMs				
2. For up to 12 hours & 120 KMs				
3. For extra KMs travelled (per km) beyond 120KMs				
4. For extra hour (per hour) beyond 12 hours				
<b>B) Hiring charges for journey outside NCR</b>				
1. Charges per KM				
2. Night stay charges				
3. Minimum KM per day *				
<b>C) Local Hiring on Monthly basis</b>				
1. For local journey within NCR (up to 3000 KMs for 12 hours duty per day				
2. For extra KMs travelled (per KM) beyond 100 KMs per day				
3. For extra hour beyond 12 hours				

\*Note : If vehicle is detained for more than one day, minimum kilometer condition will be calculated on the basis of average running for complete journey.  
Rate to be quoted only for the category of vehicle of which supporting documents are being submitted.

Seal & Signature of the Bidder \_\_\_\_\_

*(Handwritten signatures)*